

Coal City Public Library District

Regular Board Meeting

May 13, 2025

CALL TO ORDER

President Debi Trotter called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Betsy Stahler
Renee McLuckie	Debi Trotter
Becky Sipple	Dean Vigna
Steve Smith	

Others present:

Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator
Heather Banks, Head of Adult Services
Katie Ludes, Resident

CORRECTIONS TO AGENDA

President Trotter moved Heather Bank's Adult Services Report after the item Consent Agenda.

CONSENT AGENDA

1. April 8, 2025 Regular Board Meeting Minutes
2. Board of Trustees Policy
3. Identity Protection Policy
4. Interlibrary Loan Policy
5. Volunteer Policy
6. Action of Bills

Motion by Betsy Stahler and second by Steve Smith that

The Board approve the consent agenda items: (1) April 8, 2025 Regular Board Meeting Minutes; (2) Board of Trustees Policy; (3) Identity Protection Policy; (4) Interlibrary Loan Policy; (5) Volunteer Policy; and (6) Action of Bills.

Motion carried by roll call vote.

Ayes: McLuckie, Sipple, Smith, Stahler, Vigna, Crawford, and Trotter

ADULT SERVICES REPORT

Heather Banks, Head of Adult Services presented the Board of Trustees with an Adult Services report. Heather discussed the new adult programs that have been added such as Bunco, Evening Bingo, Evening Movie, Adult Make and Take, Tech Tuesdays, and Diamond Art Club. Heather

also discussed upcoming adult events such as the Murder Mystery Dinner and Bristol Renaissance Faire bus trip.

CORRESPONDENCE

The Starks family donated books in memory of Joe Grega. Jolene Franciskovich donated books in memory of Millicent Irene Lussier. A thank you note was received from Becky Sipple for the donation in memory of Millicent Irene Lussier.

PUBLIC COMMENT

None.

TREASURER'S REPORT

Renee McLuckie, Treasurer presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Assistant Director Leah Bill submitted the director's report, which included the statistics for April (attached). The Trustees had no objection to how job descriptions will be handled in the future. The Trustees had no objection to closing the library on Friday, August 15 for an in-service training day.

STANDING COMMITTEE REPORTS

Budget

Chairman McLuckie discussed the new proposed salary scale.

Motion by Renee McLuckie and second by Betsy Stahler that

The Board approve the Proposed Addition to Salary Scale FY24-25.

Motion carried by roll call vote.

Ayes: Smith, Stahler, Vigna, Crawford, McLuckie, Sipple, and Trotter

A Committee meeting was scheduled for Wednesday, May 28 at 2:00 p.m. in Annex A to discuss the budget.

Building and Grounds

Assistant Director Leah Bill gave an update on where the final contract stands for the Electrical Systems Modification.

Policy

Chairman Crawford reviewed changes to the proposed job descriptions.

Motion by Carol Crawford and second by Renee McLuckie that

The Board approve the proposed changes to the following job descriptions: (1) Assistant Director; (2) IT Coordinator; and (3) Bookkeeper as amended.

Motion carried by roll call vote.

Ayes: Sipple, Smith, Stahler, Vigna, Crawford, McLuckie, and Trotter

NEW BUSINESS

Committee Interest Survey

President Trotter reviewed the Committee Interest Survey with the Board of Trustees and appointed the following committee members:

Budget – Stahler (Chairman), Sipple, and Smith

Building and Grounds – Vigna (Chairman), Ludes, and Sipple

Bylaws – Trotter (Chairman), Sipple, and Stahler

Policy – Crawford (Chairman), Ludes, and Stahler

Strategic Plan – Smith (Chairman), Sipple and Stahler

The Board of Trustees are to submit their Board Officer Interest to President Trotter prior to the June 10 meeting.

Director's Retirement

The Board of Trustees discussed gift ideas for Library Director Jolene Franciskovich's retirement.

Trustee Open Discussion

The Trustees discussed recent articles on library trends.

ANNOUNCEMENTS

May 26 Closed for Memorial Day

June 4 Deadline for Agenda

June 10 Regular monthly meeting of the Coal City Public Library District at 6:30 p.m. in the Irving Street Annex

ADJOURNMENT

Motion by Becky Sipple and second by Renee McLuckie that

The Board adjourn the meeting.

Ayes: Stahler, Vigna, Crawford, McLuckie, Sipple, Smith, and Trotter

Meeting was adjourned at 7:38 p.m.

Signature: _____ June 10, 2025
Carol Crawford, Secretary