

Coal City Public Library District

Regular Board Meeting

June 10, 2025

CALL TO ORDER

President Debi Trotter called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

OATH OF OFFICE

President Trotter presented Carol Crawford, Katie Ludes, and Steve Smith with the Oath of Office.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Becky Sipple	Betsy Stahler	Dean Vigna
Katie Ludes	Steve Smith	Debi Trotter	

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator

CORRECTIONS TO AGENDA

None.

APPOINTMENT OF OFFICERS

President Debi Trotter appointed the following officers to serve a two year term:

Debi Trotter – President
Steve Smith – Vice President
Carol Crawford – Secretary
Betsy Stahler – Treasurer

CONSENT AGENDA

1. May 13, 2025 Regular Board Meeting Minutes
2. May 28, 2025 Budget Committee Meeting Minutes
3. Action of Bills
4. Ordinance 25-1 Ordinance Setting Meeting Dates for FY 2025-2026

Motion by Betsy Stahler and second by Steve Smith that

The Board approve the consent agenda items: (1) May 13, 2025 Regular Board Meeting Minutes; (2) May 28, 2025 Budget Committee Meeting Minutes; (3) Action of Bills; and (4) Ordinance 25-1 Ordinance Setting Meeting Dates for FY 2025-2026.

Motion carried by roll call vote.

Ayes: Crawford, Ludes, Sipple, Smith, Stahler, Vigna, and Trotter

CORRESPONDENCE

None.

PUBLIC COMMENT

None.

TREASURER'S REPORT

Betsy Stahler, Treasurer presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for May (attached). The Board of Trustees directed Leah Bill to report goals at the August board meeting with the first goal report at the October board meeting, second goal report at the January board meeting, and the final goal report at the April board meeting.

COMMUNICATION COORDINATOR UPDATE

Cindy Starks, Communications Coordinator gave a report to the Board of Trustees. Information reported included a 60% average open rate for CCPLD's bi-monthly e-newsletter, social media statistics, and an explanation of her duties and responsibilities.

STANDING COMMITTEE REPORTS

Budget

Chairman Stahler discussed the new proposed salary scale.

Motion by Betsy Stahler and second by Becky Sipple that

The Board approve the Proposed Salary Scale FY25-26.

Motion carried by roll call vote.

Ayes: Ludes, Sipple, Smith, Stahler, Vigna, Crawford, and Trotter

The Board of Trustees was given the Chronology for the year.

The Board of Trustees was given the Working Budget to review.

Policy

Chairman Crawford scheduled a Committee meeting on Thursday, June 26 at 10:00 a.m. in Annex A. The Committee will review the following policies: (1) Finance; (2) Library Card; (3) Material and Monetary Donations; (4) Reimbursement of Travel; (5) Security Camera; (6) Social Media; and (7) Personal Property.

NEW BUSINESS

Resolution 25-1 Resolution Authorizing Non-Resident Cards

Motion by Steve Smith and second by Betsy Stahler that

The Board adopt Resolution 25-1 a Resolution Authorizing Non-Resident Cards.

Motion carried by roll call vote.

Ayes: Sipple, Smith, Stahler, Vigna, Crawford, Ludes, and Trotter

Closed Session

Motion by Steve Smith and second by Betsy Stahler that

The Board enter into closed session under 5 ILCS 120/2 (21) for the semi-annual review of closed meeting minutes.

Motion carried by roll call vote.

Ayes: Smith, Stahler, Vigna, Crawford, Ludes, Sipple, and Trotter

Entered Closed: 7:07 p.m.

Returned to Open: 7:16 p.m.

Semi-Annual Review of Closed Minutes

Motion by Carol Crawford and second by Steve Smith that

The Board open closed meeting minutes dated December 10, 2024, February 11, 2025, and March 11, 2025 as corrected, and destroy the audio tapes for closed session minutes from October 12, 2021, November 9, 2021, December 14, 2021, June 13, 2023 #1, and June 13, 2023 #2 as they have been approved, opened and are 18 months old or older.

Motion carried by roll call vote.

Ayes: Stahler, Vigna, Crawford, Ludes, Sipple, Smith, and Trotter

Trustee Open Discussion

The Trustees discussed recent articles on library trends.

ANNOUNCEMENTS

July 2 Deadline for Agenda

July 4 Closed for Fourth of July

July 8 Regular monthly meeting of the Coal City Public Library District at 6:30 p.m. in the Irving Street Annex

ADJOURNMENT

Motion by Steve Smith and second by Becky Sipple that

The Board adjourn the meeting.

Ayes: Vigna, Crawford, Ludes, Sipple, Smith, Stahler, and Trotter

Meeting was adjourned at 7:23 p.m.

Signature: _____ July 8, 2025
Carol Crawford, Secretary