

ORDINANCE 24-1

BUDGET AND APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE COAL CITY PUBLIC LIBRARY DISTRICT, COAL CITY, GRUNDY COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF  
THE COAL CITY PUBLIC LIBRARY DISTRICT:

Section 1: The following is the Annual Budget for the Coal City Public Library District for the fiscal year beginning July 1, 2024 and ending June 30, 2025

1. GENERAL:

A. Library Services:

Audio-Visual Materials	11,000.00
Book Purchases	40,000.00
Emedia	44,000.00
Equipment Repair and Maintenance	3,500.00
Library Programs and Program Supplies	80,000.00
Library Supplies	19,000.00
New Library Equipment	18,000.00
Periodicals	4,000.00
Photocopy Supplies and Maintenance	13,000.00
Subscription, Remote Access Databases and Software	46,000.00

B. Automation:

Internet Connectivity	10,000.00
PrairieCat Costs	23,000.00

C. Building Expenses and Equipment:

Electricity	64,000.00
Natural Gas	1,800.00

	Real Estate Tax	78.00
	Sewer, Water & Garbage	2,500.00
	Telephone	4,035.00
D.	Administration:	
	Banking Fees	2,600.00
	Contingency	2,500.00
	Legal Service	5,000.00
	Office Equipment	300.00
	Office Supplies	3,000.00
	Postage	7,000.00
	Printing	7,000.00
	Professional Dues	3,500.00
	Property Appraisal	0.00
	Publicity and Publicity Supplies	10,000.00
	Publishing	1,000.00
E.	Personnel:	
	Health Insurance	22,000.00
	Life Insurance	900.00
	In-Service Training, Education & Travel	5,500.00
	Salaries	
	Non-Professional	164,685.00
	Professional	693,620.00
F.	Capital Improvements:	
	Furniture and Equipment	18,000.00
	Land Acquisition	0.00
	Landscaping/Property Maintenance	5,000.00
	Library Building	103,345.00
2.	SPECIAL RESERVE FUND	0.00
3.	ANNUAL AUDIT FUND	5,032.00
4.	ILLINOIS MUNICIPAL RETIREMENT FUND	78,003.00
5.	INSURANCE (LIABILITY AND WORKER'S COMPENSATION)	26,001.00
6.	SOCIAL SECURITY TAX	65,049.00
7.	UNEMPLOYMENT INSURANCE	1,000.00

8. WORKING CASH FUND

0.00

TOTAL

\$1,613,948.00

Section 2: As part of the Annual Budget, it is stated:

- (a) That the cash on hand at the beginning of the fiscal year is \$1,844,584.00 consisting of the special reserve fund and the working cash fund, both restricted funds.
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$1,624,848.00.
- (c) That the estimated expenditures for the fiscal year are \$1,624,848.00.
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$1,844,584.00 consisting of the special reserve fund and the working cash fund, both restricted funds.
- (e) That the estimated amount of taxes to be received by THE COAL CITY PUBLIC LIBRARY DISTRICT during the fiscal year (pursuant to the tax levy filed November 2023) is \$1,540,507.56.
- (f) That the estimated amount of income and revenue to be received from sources other than library taxes for the fiscal year is \$84,340.44

Section 3: That the following sum of money in the total amount of \$3,407,000.00 or so much thereof as may be authorized by law, be and the same are hereby appropriated for the corporate purposes of THE COAL CITY PUBLIC LIBRARY DISTRICT, as hereinafter specified for the fiscal year beginning July 1, 2024 and ending June 30, 2025

1. GENERAL:

A. Library Services:

Audio-Visual Materials	20,000.00
Book Purchases	55,000.00
Emedia	55,000.00

Equipment Repair and Maintenance	7,000.00
Library Programs and Program Supplies	95,000.00
Library Supplies	25,000.00
New Library Equipment	30,000.00
Periodicals	7,000.00
Photocopy Supplies and Maintenance	20,000.00
Subscription, Remote Access Databases & Software	55,000.00
B. Automation:	
Internet Connectivity	16,000.00
PrairieCat Costs	27,000.00
C. Building Expenses and Equipment:	
Electricity	75,000.00
Natural Gas	5,000.00
Real Estate Tax	4,000.00
Sewer, Water & Garbage	6,000.00
Telephone	6,000.00
D. Administration:	
Banking Fees	5,000.00
Contingency	6,000.00
Legal Service	30,000.00
Office Equipment	1,000.00
Office Supplies	6,000.00
Postage	9,000.00
Printing	10,000.00
Professional Dues	6,000.00
Property Appraisal	2,000.00
Publicity and Publicity Supplies	14,000.00
Publishing	3,000.00
E. Personnel:	
Health Insurance	40,000.00
Life Insurance	2,000.00
In-Service Training, Education & Travel	7,000.00
Salaries	
Non-Professional	250,000.00
Professional	800,000.00

F. Capital Improvements:		
	Furniture and Equipment	30,000.00
	Land Acquisition	250,000.00
	Landscaping/Property Maintenance	8,000.00
	Library Building	300,000.00
2.	SPECIAL RESERVE FUND	600,000.00
3.	ANNUAL AUDIT FUND	7,000.00
4.	ILLINOIS MUNICIPAL RETIREMENT FUND	95,000.00
5.	INSURANCE (LIABILITY AND WORKER'S COMPENSATION)	35,000.00
6.	SOCIAL SECURITY TAX	80,000.00
7.	UNEMPLOYMENT INSURANCE	3,000.00
8.	WORKING CASH FUND	<u>300,000.00</u>
TOTAL		3,407,000.00

Section 4: Transfers from one appropriation of any amount specified for any object and purpose, not affecting the total amount appropriated, may be made at any meeting of the Board by ordinance enacted by a 2/3 vote of all Trustees. By a like vote the Board may by ordinance make appropriations in excess of those authorized by the budget in order to meet an immediate unforeseen emergency.

Section 5: The Board has a Special Reserve Fund and the unexpended balances from the proceeds received from library taxes may be accumulated in the Special Reserve Fund.

Section 6: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED this 20th day of August, 2024, pursuant to roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Approved by me this 20th day of August, 2024

\_\_\_\_\_  
Debi Trotter  
Board President  
Coal City Public Library District

ATTEST:

\_\_\_\_\_  
Carol Crawford  
Secretary  
Coal City Public Library District

STATE OF ILLINOIS     )  
                                      ) SS  
COUNTY OF GRUNDY

CERTIFICATION OF AUTHENTICITY  
(BUDGET AND APPROPRIATION ORDINANCE)

I, Carol Crawford, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of The Coal City Public Library District of Grundy County, Illinois and as such I am the custodian and keeper of records and files of said Library District.

I do further certify that the attached is a true and correct copy of that certain Budget and Appropriation Ordinance for said Coal City Public Library District for the fiscal year beginning July 1, 2024 which was adopted by said Board of Trustees at the regular of meeting of said Board of Trustees held on August 20, 2024.

I do further certify that the attached Budget and Appropriation Ordinance has not been amended, altered, changed or repealed and is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and corporate seal of said Coal City Public Library District, Grundy County, Illinois at Coal City, Illinois, this 20th day of August, 2024.

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Carol Crawford  
Secretary  
Coal City Public Library District  
Grundy County, Illinois

(SEAL)



CHIEF FISCAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUE FOR  
THE COAL CITY PUBLIC LIBRARY DISTRICT, GRUNDY COUNTY

(July 1, 2024 - June 30, 2025 Fiscal Year)

I, Renee McLuckie, do hereby certify as follows:

1. I am the chief fiscal officer of the Coal City Public Library District, Grundy County, Illinois
2. I estimated the revenue, by source of said District for the fiscal year beginning July 1, 2024, and ending June 30, 2025, to be as follows:

<u>Source</u>	<u>Amount</u>
Library Swag	300.00
Book Donation	1,500.00
Donations and Memorials	1,500.00
Fax	2,000.00
Fines	8,000.00
General Taxes Levied	1,366,233.00
Interest Earned on District Funds	9,800.00
Interest Earned on Special Reserve and Working Cash Funds	10,000.00
Library Program Fees	10,000.00
Miscellaneous	30.00
Non-Resident Cards	400.00
Per Capita Grant	15,000.00
Grants	1,000.00
IL Replacement Tax	8,000.00
Photocopies	6,000.00
Special Taxes	175,085.00
Special Taxes Fund Balance Transfer	900.00
Services	8,000.00
E.D.P.A Distribution	1,100.00
 TOTAL:	 1,624,848.00

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Renee McLuckie  
Board Treasurer  
Coal City Public Library District  
DATED: August 20, 2024