

Coal City Public Library District

Regular Board Meeting

July 11, 2023

CALL TO ORDER

President Debi Trotter called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Steve Smith
Renee McLuckie	Debi Trotter
Becky Sipple	Dean Vigna

Trustees absent:

Betsy Stahler

Others present:

Jolene Franciskovich, Library Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator

CORRECTIONS TO AGENDA

None.

CONSENT AGENDA

1. June 13, 2023 Regular Board Meeting Minutes
2. Action of Bills

Motion by Renee McLuckie and second by Carol Crawford that

The Board approve the consent agenda items: (1) June 13, 2023 Regular Board Meeting Minutes; and (2) Action of Bills.

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, Sipple, Smith, Vigna, and Trotter

Absent: Stahler

CORRESPONDENCE

None.

PUBLIC COMMENT

None.

TREASURER'S REPORT

Treasurer Renee McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for June (attached). Ms. Franciskovich provided an update on the fire pump project. Additional avenues are being considered and more research is being done.

STANDING COMMITTEE REPORTS

Budget

Chairman McLuckie discussed the Notice being published for the Tentative Budget and Appropriation Ordinance 23-1 for the FY 23-24 with the Board of Trustees. There will be a public hearing immediately prior to the next Board meeting at 6:15 p.m.

The Board of Trustees reviewed the FY 22-23 quarter four report.

Policy

Chairman Crawford discussed proposed changes to the following policies: (1) Finance Policy; (2) Library Card Policy; (3) Material and Monetary Donations Policy; (4) Reimbursement of Travel, Meal, Lodgings Expenses Policy; (5) Security Camera Policy; and (6) Social Media Policy. These policies will be considered for approval at the next Board meeting.

NEW BUSINESS

Transfer of Funds from General Corporate to Audit Fund

Treasurer, Renee McLuckie discussed transferring money from the General Corporate fund to the Audit Fund to account for the rate change the new auditor, Mack and Associates, has quoted. Motion by Renee McLuckie and second by Steve Smith that

The Board approve the transfer of \$500 from the General Corporate to the Audit Fund.

Motion carried by roll call vote.

Ayes: Sipple, Smith, Vigna, Crawford, McLuckie, and Trotter

Absent: Stahler

Minute Review Committee

President Trotter asked for volunteers to serve on the Minute Review Committee. Both Renee McLuckie and Carol Crawford volunteered for the Minute Review Committee.

ANNOUNCEMENTS

August 4 Closed for In-Service Day

- August 16 Deadline for Agenda
- August 22 Decennial Committee Meeting at 5:00 p.m.
- August 22 Public Hearing concerning the tentative budget and appropriation ordinance held
 in the Irving Street Annex start at 6:15 p.m.
- August 22 Regular monthly meeting of the Coal City Public Library District at 6:30 p.m. in
 the Irving Street Annex

ADJOURNMENT

Motion by Steve Smith and second by Dean Vigna that

The Board adjourn the meeting.

Motion carried by roll call vote.

Ayes: Smith, Vigna, Crawford, McLuckie, Sipple, and Trotter

Absent: Stahler

Meeting was adjourned at 7:03 p.m.

Signature: _____ August 22, 2023
 Carol Crawford, Secretary