

Coal City Public Library District

Regular Board Meeting

August 24, 2021

CALL TO ORDER

President Debi Trotter called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:33 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Steve Smith
Renee McLuckie	Debi Trotter
Becky Sipple	Dean Vigna

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Library Director
Cindy Starks, Communications Coordinator

CORRECTIONS TO AGENDA

None.

CONSENT AGENDA

1. July 13, 2021 Regular Board Meeting Minutes
2. Action of Bills
3. Finance Policy
4. Library Card Policy
5. Personal Property Policy
6. Material and Monetary Donation Policy
7. Reimbursement of Travel, Meal, Lodging Expenses Policy
8. Security Camera Policy
9. Social Media Policy

Motion by Steve Smith and second by Carol Crawford that

The Board approve the consent agenda items (1) July 13, 2021 Regular Board Meeting Minutes, (2) Action of Bills, (3) Finance Policy, (4) Library Card Policy, (5) Personal Property Policy, (6) Material and Monetary Donation Policy, (7) Reimbursement of Travel, Meal, Lodging Expenses Policy, (8) Security Camera Policy, and (9) Social Media Policy.

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, Sipple, Vigna, and Trotter

Abstain: Smith

CORRESPONDENCE

John Slanicky donated the book “Herscher’s Lost Churches” by Jim Ridings in memory of Beverly (Harris) Craig, and the book “FCSLA Slovak-American Cookbook” in memory of the Slanicky, Buban, Hajcak, and Vdorka Families.

PUBLIC COMMENT

None.

TREASURER’S REPORT

Chairman McLuckie presented a written treasurer’s report (attached). The report will be filed for audit.

DIRECTOR’S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director’s report, which included the statistics for July (attached). Jolene talked to the Board of Trustees about the Stats at a Glance handout which breaks down the numbers in an easy to read format.

Leah Bill, Assistant Library Director, reported to the Board of Trustees on Tech Services. Leah is in charge of all technology at the Library. She has two technical service employees that process books and materials. The Library is getting a new TV monitor to install above the circulation desk to promote programing and events at the Library. Leah is working on creating a new website for the Library and discussed other upgrades and equipment that will be purchased.

STANDING COMMITTEE REPORTS

Budget

Chairman McLuckie discussed the Budget and Appropriation Ordinance No. 21-1 for the Fiscal Year 21-22.

Motion by Renee McLuckie and second by Becky Sipple that

The Board adopt Ordinance No. 21-1 Budget and Appropriation Ordinance FY 2021-2022.

Motion carried by roll call vote.

Ayes: Sipple, Smith, Vigna, Crawford, McLuckie, and Trotter

Policy

Chairman Crawford set a meeting on Wednesday, September 1 at 10:00 a.m. in the upstairs Reference area to discuss the following policies: (1) Search Warrant Policy, and (2) Meeting Room Policy.

Building and Grounds

Chairman Sipple gave an update on items that had been completed or still need to be completed at the Library which included: (1) trees have been trimmed, (2) flower beds have been weeded, (3) new lights have been installed, and (4) there are some spots on the ceiling that need attention. Chairman Sipple scheduled a committee meeting for Friday, September 3 at 10:00 a.m. in the Annex to discuss the flooring for the circulation areas.

AD HOC COMMITTEE REPORT

Minute Review Committee Report

Chairman Smith reported that Debi Trotter and he had reviewed the minutes from the past fiscal year and they are all in order.

Motion by Steve Smith and second by Becky Sipple that

The Board accept the Minute Review Committee's report as stated.

Motion carried by roll call vote.

Ayes: Smith, Vigna, Crawford, McLuckie, Sipple, and Trotter

NEW BUSINESS

Intergovernmental Cooperation Agreement

The Board discussed the Intergovernmental Agreement with GE-Hitachi Nuclear Energy Morris Operation.

Motion by Steve Smith and second by Renee McLuckie that

The Board accept the Intergovernmental Cooperation Agreement for the Negotiation and/or Litigation of Property Tax Issues Related to the GE-Hitachi Nuclear Energy Morris Operation Owned by GE-Hitachi Nuclear Energy LLC.

Motion carried by roll call vote.

Ayes: Vigna, Crawford, McLuckie, Sipple, Smith, and Trotter

Consent to Common Representation

The Board discussed the Consent to Common Representation for the GE-Hitachi Morris Operation with Whitt Law LLC.

Motion by Renee McLuckie and second by Steve Smith that

The Board agree to the Consent to Common Representation with regard to the GE-Hitachi Morris Operation.

Motion carried by roll call vote.

Ayes: Vigna, Crawford, McLuckie, Sipple, Smith, and Trotter

Board of Trustees Policy

President Trotter provided the Board of Trustees with Serving Our Public Library 4.0: Standards for Illinois Public Libraries Chapters 1-4 to be reviewed as a requirement for the Illinois State Library Per Capita Grant. The first four pages from the Board of Trustees Policy were handed out for review. Both documents will be discussed at the next regular Board meeting.

ANNOUNCEMENTS

- September 6 Closed for Labor Day
- September 8 Trustee agenda items deadline
- September 14 Regular monthly meeting of the Coal City Public Library District held in the Irving Street Annex starting at 6:30 p.m.

ADJOURNMENT

Motion by Becky Sipple and second by Dean Vigna that

The Board adjourn.

Motion carried by roll call vote.

Ayes: McLuckie, Sipple, Smith, Vigna, Crawford, and Trotter

Meeting was adjourned at 7:09 p.m.

Signature: _____ September 14, 2021
Carol Crawford, Secretary