

Coal City Public Library District

Regular Board Meeting

October 13, 2020

**CALL TO ORDER**

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 pm.

**ROLL CALL**

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Becky Sipple
Renee McLuckie	Steve Smith
Lois Phillips	Debi Trotter

Trustees absent: Kris McPherson

Others present:

Jolene Franciskovich, Director  
Leah Bill, Assistant Director  
Cindy Starks, Communications Coordinator  
Dean Vigna, Resident  
Joe Martin, Auditor from Brian Zabel & Associates, P.C.

**CORRECTIONS TO AGENDA**

None.

**CONSENT AGENDA**

1. September 8, 2020 Regular Board Meeting Minutes
2. Action of Bills
3. Computer and Internet Use Policy
4. Corporate Credit Card Policy
5. Investment Policy
6. Patron Use and Behavioral Policy

Motion by Debi Trotter and second by Carol Crawford that

**The Board approve the consent agenda items: 1. September 8, 2020 Regular Board Meeting Minutes, 2. Action of Bills, 3. Computer and Internet Use Policy, 4. Corporate Credit Card Policy, 5. Investment Policy, and 6. Patron Use and Behavioral Policy.**

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, Sipple, Smith, Trotter, and Phillips

Nays: None

Absent: McPherson

### **CORRESPONDENCE**

None.

### **PUBLIC COMMENT**

None.

### **TREASURER'S REPORT**

Chairman McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

### **DIRECTOR'S PROGRESS AND SERVICE REPORT**

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for September (attached).

### **STANDING COMMITTEE REPORT**

#### **Budget**

Joe Martin reported that the library financial records for the FY 2019/2020 are clean and in good order. Trustees will review the audit as presented.

Chairman McLuckie discussed Resolution 20-1 A Resolution to Determine Estimate of Funds Needed.

Motion by Renee McLuckie and second by Steve Smith that

**The Board adopt Resolution 20-1 A Resolution to Determine Estimate of Funds Needed.**

Motion carried by roll call vote.

Ayes: Sipple, Smith, Trotter, Crawford, McLuckie, and Phillips

Nays: None

Absent: McPherson

Chairman McLuckie discussed the FY 20/21 Q1 Report. Everything looks to be in good order for the first quarter.

#### **Policy**

Chairman Crawford scheduled a Committee meeting on Tuesday, October 20 at 10:00 a.m. to discuss (1) Public Comment Policy, and (2) Registered Sex Offender Policy.

**NEW BUSINESS**

**Declare Trustee Vacancy**

President Phillips received an email from Kris McPherson resigning as a Library Trustee which she shared with the other Board Members.

Motion by Steve Smith and second by Renee McLuckie that

**The Board accept the resignation of Kristine McPherson.**

Motion carried by roll call vote.

Ayes: Smith, Trotter, Crawford, McLuckie, Sipple, and Phillips

Nays: None

Absent: McPherson

**Open Meetings Act Certification**

All of the Board of Trustees gave their Open Meetings Act Completion Certificate to the Library Director to put on file.

**Library Board Maturity Evaluation**

The Board of Trustees discussed the results of the Library Board Maturity Evaluation.

**ANNOUNCEMENTS**

November 4 Trustee agenda items deadline

November 10 Regular monthly meeting of the Coal City Public Library District  
at 6:30 p.m. in the Library Meeting Room, 85 N. Garfield Street, Coal City

**ADJOURNMENT**

Motion by Debi Trotter and second by Renee McLuckie that

**The Board adjourn.**

Motion carried by roll call vote.

Ayes: Trotter, Crawford, McLuckie, Sipple, Smith, and Phillips

Nays: None

Meeting was adjourned at 7:14 p.m.

Signature: \_\_\_\_\_ November 10, 2020  
Carol Crawford, Secretary