

Coal City Public Library District

Regular Board Meeting

April 14, 2020

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 pm.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Becky Sipple
Renee McLuckie	Steve Smith
Lois Phillips	Debi Trotter

Trustees absent:

Kris McPherson

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator

CORRECTIONS TO AGENDA

President Phillips added Board Communications as an information item as the last item under New Business on the agenda.

CONSENT AGENDA

1. March 10, 2020 Regular Board Meeting Minutes
2. March 25, 2020 Special Board Meeting Minutes
3. Action of Bills

Motion by Becky Sipple and second by Steve Smith that

The Board approve the consent agenda items: (1) March 10, 2020 regular board meeting minutes, (2) March 25, 2020 Special Board Meeting Minutes, and (3) Action of Bills.

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, Sipple, Smith, and Phillips

Abstain: Trotter

Absent: McPherson

Nays: None

CORRESPONDENCE

Jolene Franciskovich donated the book *Hogwash* in memory of Rob Phillips, *Abby, Abby's Pink Party*, and *Elmo's Book of Friends* in memory of Amber Diaz and *The Why & How of Woodworking* in memory of "Muzzie" Bosonetta. Marilyn Hook donated the book *Safe in the Arms of God* by John MacArthur in memory of Olivia O'Keefe.

PUBLIC COMMENT

None.

TREASURER'S REPORT

Chairman McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for March (attached). The Board Members were informed that the law is now requiring that all staff members take a two hour sexual harassment seminar annually.

STANDING COMMITTEE REPORT

Budget

Chairman Renee McLuckie discussed in detail with the Board Members the Budget FY 19-20 third quarter report.

Policy

Chairman Carol Crawford announced that because of the stay-at-home order the committee meeting scheduled for Friday, March 27 at 10:00 am was cancelled. The committee meeting has been rescheduled for Thursday, April 30 at 10:00 am in the Irving Street Annex A to discuss the Board of Trustees Policy.

NEW BUSINESS

National Library Week

Library Director Jolene Franciskovich discussed with the Board Members the upcoming events taking place on Facebook to celebrate National Library Week including a Bingo game and cooking presentation by Lori Cora.

Closed Session

Motion by Steve Smith and second by Debi Trotter that

The Board move into closed session under 5 ILCS 120/2 (1) to discuss the Annual Director Evaluation.

Motion carried by roll call vote.

Ayes: Sipple, Smith, Trotter, Crawford, McLuckie, and Phillips

Absent: McPherson

Nays: None

Entered closed session at 6:49 pm

Returned to open session at 7:12 pm

President Phillips announced no action will be taken at this time and that a Special Board meeting has been scheduled for Thursday, April 23 at 12:00 pm in Irving Street Annex A for the purpose of discussing the Library Director's evaluation in closed session.

Board Communications

President Phillips reported the library closure, due to the coronavirus pandemic, impacted the normal distribution of meeting information for some trustees. If the library closure continues or returns at a later date procedures to handle meeting materials during those times were discussed.

ANNOUNCEMENTS

- April 23 Special Board meeting of the Coal City Public Library District
at ~~6:30~~12:00 pm, Irving Street Annex, 70 N. Irving Street, Coal City
- May 6 Trustee agenda items deadline
- May 12 Regular monthly meeting of the Coal City Public Library District
at 6:30 pm, Irving Street Annex, 70 N. Irving Street, Coal City

ADJOURNMENT

Motion by Debi Trotter and second by Renee McLuckie that

The Board adjourn the April 14, 2020 regular board meeting.

Motion carried by a roll call vote.

Ayes: Smith, Trotter, Crawford, McLuckie, Sipple, and Phillips

Nays: None

Absent: McPherson

Meeting was adjourned at 7:27 p.m.

Approved: _____

Signature: _____ May 12, 2020
Carol Crawford, Secretary