

Coal City Public Library District

Regular Board Meeting

July 9, 2019

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 pm.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Lois Phillips
Renee McLuckie	Steve Smith
Kris McPherson	Debi Trotter

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator

CORRECTIONS TO AGENDA

None.

CONSENT AGENDA

1. June 11, 2019 Regular Board Meeting Minutes
2. Action of Bills

Motion by Steve Smith and second by Carol Crawford that

The Board approve Consent Agenda items 1.) June 11, 2019 Regular Board Meeting minutes and 2.) Action of Bills.

Motion carried by roll call vote.

Ayes: McLuckie, Smith, Trotter, McPherson, Crawford, and Phillips

Nays: None

CORRESPONDENCE

Marilyn Hook donated the book "*The Confusion of Laurel Graham*" by Adrienne Kisner in memory of Olivia O'Keefe.

PUBLIC COMMENT

None.

TREASURER'S REPORT

Treasurer McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for June (attached). The Board of Trustees approved the library closing on Friday, September 20 to allow all staff to attend PUG (PrairieCat Users' Group) Day training.

STANDING COMMITTEE REPORT

Budget

Chairman McLuckie discussed the Working Budget for July 1, 2019 through June 30, 2020 with the Board of Trustees.

Motion by Renee McLuckie and second by Steve Smith that

The Board publish the Notice of Tentative Budget & Appropriation Ordinance 19-1 for the Fiscal Year 2019-2020.

Motion carried by roll call vote.

Ayes: McPherson, Crawford, McLuckie, Smith, Trotter, and Phillips

Nays: None

The Board of Trustees reviewed the 4th quarter FY 18-19 report.

Chairman McLuckie scheduled a Budget Committee meeting on Thursday, August 1 at 3:00 pm in the Library Director's office.

Policy

Chairman Crawford discussed the following policies for consideration by the Board of Trustees at the next regular meeting: (1) Finance Policy, (2) Library Card Policy, (3) Material Monetary Donations Policy, (4) Reimbursement of Travel, Meal, Lodging Expenses Policy, (5) Security Camera Policy, and (6) Social Media Policy.

NEW BUSINESS

Minute Review Committee

Debi Trotter and Steve Smith volunteered to serve on the Minute Review Committee and review the 2018/2019 fiscal year Board meeting minutes.

Public Library Trustee Ethics Statement

Trustees Debi Trotter, Lois Phillips and Steve Smith turned in their signed Public Library Trustee Ethics Statements.

Ethics Program

The Board of Trustees viewed “The Trustees Short - Board Ethics” video for ethics training.

ANNOUNCEMENTS

- August 14 Trustee agenda deadline
- August 20 Public Hearing concerning tentative budget & appropriations ordinance at 6:15 pm, Irving Street Annex, 70 N. Irving Street, Coal City
- August 20 Regular monthly meeting of the Coal City Public Library District at 6:30 pm, Irving Street Annex, 70 N. Irving Street, Coal City

ADJOURNMENT

Motion by Steve Smith and second by Debi Trotter that

The Board adjourn the July 9, 2019 Regular Board meeting.

Motion carried by a roll call vote.

Ayes: Smith, Trotter, McPherson, Crawford, McLuckie, and Phillips

Nays: None

Meeting was adjourned at 7:20 pm.

Approved: _____

Signature: _____ August 20, 2019
Carol Crawford, Secretary