

Coal City Public Library District

Regular Board Meeting

September 11, 2018

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford Lois Phillips
Renee McLuckie Steve Smith
Kristine McPherson

Trustees absent:

Nancy DeAngelo Ruth Tomlinson

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator
Joe Martin, Auditor from Brian Zabel & Associates, P.C.

CORRECTIONS TO AGENDA

A video, Beyond Assistive Technology Improving Services to People with Disabilities, was added as the last item to the New Business section.

CONSENT AGENDA

1. August 21, 2018 Public Hearing Minutes
2. August 21, 2018 Regular Board Meeting Minutes
3. Action of Bills

Motion by Steve Smith and second by Renee McLuckie that

The Board approve consent agenda items 1.) August 21, 2018 Public Hearing Minutes, 2.) August 21, 2018 Regular Board Meeting Minutes, and 3.) Action of Bills.

Motion carried by roll call vote.

Ayes: Smith, McPherson, Crawford, McLuckie, and Phillips

Nays: None

Abstain: None

Absent: DeAngelo and Tomlinson

CORRESPONDENCE

Secretary Smith reported that a donation was received from Maureen Siatta in honor of the men and women from Diamond and Coal City who served in the war during Iraq and Afghanistan.

PUBLIC COMMENT

None.

TREASURER'S REPORT

Treasurer McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for August (attached). The Board had no objection to the donation of October fines collected going to the Coal City Food Pantry. The Board had no objection to the library closing at noon on Saturday, October 6 for Oktoberfest.

STANDING COMMITTEE REPORT

Budget

Joe Martin, auditor from Brian Zabel & Associates P.C., reported that the library financial records and audit for the FY 2017/2018 are in good order. Trustees will review the audit as presented.

Chairman McLuckie and Director Franciskovich discussed the parameters for direct deposit.

Motion by Renee McLuckie and second by Steve Smith that

The Board authorize the library director to use direct deposit to pay staff payroll starting immediately following bank set up.

Motion carried by roll call vote.

Ayes: Smith, McPherson, Crawford, McLuckie, and Phillips

Nays: None

Abstain: None

Absent: DeAngelo and Tomlinson

Chairman McLuckie recommended the remaining FY 2017-2018 budget funds be transferred to the Special Reserve Fund.

Motion by Renee McLuckie and second by Carol Crawford that

The Board transfer \$100,000 into the Special Reserve Fund.

Motion carried by roll call vote.

Ayes: McPherson, Crawford, McLuckie, Smith and Phillips

Nays: None

Abstain: None

Absent: DeAngelo and Tomlinson

Policy

Chairman Smith passed out the proposed changes to the Corporate Credit Card Policy and Investment Policy to be considered for approval at the next regular board meeting.

Building and Grounds

Trustee Smith presented the report for the Budget and Grounds Committee. A committee meeting was set for Tuesday, September 18 at 2:00 p.m. in the Library Director's office.

NEW BUSINESS

Consideration of the Second Amended Dresden Power Station Real Property Tax Assessment Settlement Agreement with Exelon Generation Company, LLC (the "2018 Amended Agreement")

Motion by Steve Smith and second by Kristine McPherson that

The Second Amended Dresden Power Station Real Property Tax Assessment Settlement Agreement with Exelon Generation Company, LLC (the "2018 Amended Agreement") be accepted and approved as presented.

Motion carried by voice vote.

Ayes: Five

Nays: None

Abstain: None

Absent: Two

Annual Report Comparison

The Annual Report Comparison and staffing information were given to the trustees for their review and further discussion at the next regular board meeting.

Closed Session

Motion by Steve Smith and second by Carol Crawford that

The Board move into closed session under 5 ILCS 120/2 (1) to discuss the appointment, employment, discipline, performance, or dismissal of specific

employees of the public library body, including hearing testimony on a complaint lodged against an employee to determine its validity.

Motion carried by roll call vote.

Ayes: McPherson, Crawford, McLuckie, Smith and Phillips

Nays: None

Abstain: None

Absent: DeAngelo and Tomlinson

Entered closed session at 7:12 p.m.

Returned to open session at 7:33 p.m.

No action was taken by the Board at this time.

Trustee Facts File

The Trustees discussed Chapters 6, Access and 7, Collection Management and Resource Sharing.

Open Meetings Act Certification

The Trustees were given information to access the Open Meetings Act Training. President Phillips directed the trustees to take the training, print out their completion certificates and bring them to the next regular board meeting.

Library Board Maturity

The Trustees were given a Library Board Maturity Survey to complete and return to President Phillips by Saturday, September 15.

Beyond Assistive Technology Improving Services to People with Disabilities

The Trustees watched the second 20 minute segment of this seminar as a requirement for the Illinois State Library Per Capita Grant.

ANNOUNCEMENTS

October 3 Trustee agenda deadline

October 6 Library closes at noon for Octoberfest

October 9 Regular monthly meeting of the Coal City Public Library District at 6:30 p.m., Irving Street Annex, 70 N. Irving Street, Coal City

ADJOURNMENT

Motion by Steve Smith and second by Renee McLuckie that

The Board adjourn the September 11, 2018 Regular Board meeting.

Motion carried by a roll call vote.

Ayes: Crawford, McLuckie, Smith, McPherson and Phillips

Nays: None

Abstain: None

Absent: DeAngelo and Tomlinson

Meeting was adjourned at 8:13 p.m.

Approved: _____

Signature: _____ October 9, 2018
Steve Smith, Secretary