

Coal City Public Library District

Regular Board Meeting

May 8, 2018

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Lois Phillips
Nancy DeAngelo	Steve Smith
Renee McLuckie	Ruth Tomlinson

Trustees absent:

Jill Ames

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator
Dana Abraham, Head of Adult Services

CORRECTIONS TO AGENDA

None.

CONSENT AGENDA

1. April 10, 2018 Regular Board minutes
2. April 25, 2018 Special Board Meeting minutes
3. Board of Trustees Policy
4. Updated Salary Scale for FY18-19
5. Action of Bills

A request to remove the Updated Salary Scale for FY18-19 from the consent agenda was made by Steve Smith. The Updated Salary Scale for FY18-19 was moved to the Budget Standing Committees Report.

Motion by Nancy DeAngelo and second by Renee McLuckie that

The Board approve consent agenda items 1.) April 10, 2018 Regular Board minutes as written, 2.) April 25, 2018 Special Board Meeting minutes as written, 3.) Board of Trustees Policy, and 4.) Action of Bills.

Motion carried by roll call vote.

Ayes: Smith, Tomlinson, Crawford, McLuckie, DeAngelo, and Phillips

Nays: None

Abstain: None

Absent: Ames

CORRESPONDENCE

Secretary Smith reported on the correspondence and the following donations: the Rolinitis family and Marilyn Hook for books in memory of Olivia O'Keefe, Frank Klen for book donations, and the Will/Grundy Genealogical Society monetary donation for use of the meeting room.

A notification of resignation as a Board Trustee was received from Jill Ames.

PUBLIC COMMENT

None.

TREASURER'S REPORT

Treasurer McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for April (attached).

Dana Abraham, Head of Adult Services, discussed with the Board of Trustees the monthly adult programs and statistics for 2017 which included 461 programs which were attended by 15,461 patrons.

STANDING COMMITTEE REPORT

Budget

Steve Smith discussed some suggested changes to the proposed Updated Salary Scale.

Motion by Renee McLuckie and second by Ruth Tomlinson that

The Board accept the proposed salary scale for the 18-19 recommendations.

Motion carried by roll call vote.

Ayes: Tomlinson, Crawford, McLuckie, DeAngelo, and Phillips

Nays: Smith

Abstain: None

Chairman McLuckie set a meeting for the Budget Committee on Monday, May 14 at 9:15 a.m. in the Library Director's office.

Policy

Chairman Smith set a meeting for the Policy Committee on Thursday, May 24 at 2:00 p.m. in the Library Director's office to discuss the Personnel Policy.

Building and Grounds

Chairman DeAngelo set a meeting for Monday, May 14 at 2:00 p.m. in the Library Director's office.

NEW BUSINESS

Standing Committee Appointments

President Phillips made a recommendation that the current Standing Committees stay in place for another year.

Motion by Steve Smith and second by Nancy DeAngelo that

The Board approve the current Standing Committees for another year.

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, DeAngelo, Smith, Tomlinson, and Phillips

Nays: None

Abstain: None

Library Committee Operations Analysis

President Phillips asked the Trustees and Director Franciskovich to fill out the Library Committee Operations Analysis survey and return to her by Saturday, May 12.

Closed Session

Motion made by Steve Smith and second by Renee McLuckie that

The Board move into closed session under 5 ILCS 102/2 (1) to discuss the Annual Director Evaluation.

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, DeAngelo, Smith, Tomlinson, and Phillips

Nays: None

Abstain: None

Entered closed session at 7:28 p.m.

Returned to open session at 7:38 p.m.

Annual Director Evaluation

Motion made by Steve Smith and second by Carol Crawford that

The Board approve the final draft of the Library Director evaluation.

Motion carried by roll call vote.

Ayes: DeAngelo, Smith, Tomlinson, Crawford, McLuckie, and Phillips

Nays: None

Abstain: None

ANNOUNCEMENTS

May 28 Closed for Memorial Day

June 6 Trustee agenda deadline

June 12 Regular monthly meeting of the Coal City Public Library District
 at 6:30 p.m., Irving Street Annex, 70 N. Irving Street, Coal City

ADJOURNMENT

Motion by Smith second by DeAngelo that

The Board adjourn the May 8, 2018 Regular Board meeting.

Motion carried by a roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Tomlinson, Crawford, and Phillips

Nays: None

Abstain: None

Meeting was adjourned at 7:41 p.m.

Approved: _____

Signature: _____ June 12, 2018
Steve Smith, Secretary