

Coal City Public Library District

Regular Board Meeting

June 12, 2018

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Lois Phillips
Nancy DeAngelo	Steve Smith
Renee McLuckie	Ruth Tomlinson

Others present:

Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator

CORRECTIONS TO AGENDA

President Phillips added Chronology for Annual Financial Ordinances as item number six to the consent agenda as an action item and added Director's Benchmarking to the Budget Standing Committee Report as an action item.

CONSENT AGENDA

1. May 8, 2018 Regular Board minutes as written
2. Action of Bills
3. Ordinance 17-4 Ascertaining the Prevailing Rates of Wages
4. Ordinance 17-5 Ordinance Setting Meeting Dates for FY 2018-2019
5. Public Act 92-0166 Non-Resident Fee Cards
6. Chronology for Annual Financial Ordinances

Motion by Carol Crawford and second by Steve Smith that

The Board approve consent agenda items 1.) May 8, 2018 Regular Board minutes as written, 2.) Action of Bills, 3.) Ordinance 17-4 Ascertaining the Prevailing Rates of Wages, 4.) Ordinance 17-5 Ordinance Setting Meeting Dates for FY 2018-2019, 5.) Public Act 92-0166 Non-Resident Fee Cards and 6.) Chronology for Annual Financial Ordinances

Motion carried by roll call vote.

Ayes: Smith, Tomlinson, Crawford, McLuckie, DeAngelo, and Phillips

Nays: None

Abstain: None

CORRESPONDENCE

Secretary Smith reported on the correspondence and read a thank you note from Mary Jo Breneman and the following donations in memory of Leona (Nonie) Norcross: the Magnolias, Paula and Rick Farrero, Shawn and Shar Hill, Bobbi and Bruce Anderson, Bridgete and Ollie DePriest, Karen and Joe Grega, Jan and Ron Berta and Jan and AJ Gagliardo.

PUBLIC COMMENT

None.

TREASURER'S REPORT

Treasurer McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Assistant Director Leah Bill submitted the director's report, which included the statistics for May (attached). It was reported that the Dresden Nuclear Generating Station did not qualify for capacity auction. Therefore, Dresden has requested that all municipal taxing bodies extend their current taxing agreement for one year. The Board of Trustees had no objection to continuing the current agreement with Dresden for one more year.

Cindy Starks, Communications Coordinator, discussed with the Board of Trustees her job duties and statistics for social media.

STANDING COMMITTEE REPORT

Budget

Chairman McLuckie discussed the fees and benefits associated with direct deposit for payroll checks.

Chairman McLuckie discussed the Library Director's salary benchmarking, a comparison of salary for directors with equivalent work experience among libraries of comparable size and budget. Benchmarking will be done every four years.

Motion by Renee McLuckie and second by Ruth Tomlinson that

The Board accept the benchmarking changes for the library director's salary as presented.

Motion carried by roll call vote.

Ayes: Tomlinson, Crawford, McLuckie, DeAngelo, Smith, and Phillips

Nays: None

Abstain: None

Chairman McLuckie discussed the Working Budget for FY 18-19 which will be considered for approval by the Board of Trustees at the next regular monthly meeting.

Policy

Chairman Smith discussed the changes to the Personnel Policy with the Board of Trustees. This policy will be considered for approval by the Board of Trustees at the next regular monthly meeting.

Chairman Smith set a meeting for the Policy Committee on Tuesday, July 3 at 2:00 p.m. in the Library Director's office to discuss the Freedom of Information Act and the Rules and Regulations Policy.

Building and Grounds

Chairman DeAngelo discussed the furniture that has already been delivered to the library for a trial period and asked that all the Trustees let her know which one is their favorite.

Chairman DeAngelo set a committee meeting for Wednesday, June 20 at 1:00 p.m. in the Library Director's office. If for some reason the furniture representative cannot meet at that date and time they scheduled an alternate meeting on Monday, June 18 at 2 p.m.

NEW BUSINESS

Trustee Resignation

Motion by Steve Smith and second by Nancy DeAngelo that

The Board accept Jill Ames resignation and thank her for her years of service.

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, DeAngelo, Smith, Tomlinson, and Phillips

Nays: None

Abstain: None

The Communications Coordinator will publish and put on social media a public invite to fill the vacant seat.

Closed Session

Motion made by Nancy DeAngelo and second by Renee McLuckie that

The Board move into closed session under 5 ILCS 102/2 (21) for the semi-annual review of closed minutes.

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, DeAngelo, Smith, Tomlinson, and Phillips

Nays: None

Abstain: None

Entered closed session at 7:01 p.m.

Returned to open session at 7:07 p.m.

Motion made by Steve Smith and second by Renee McLuckie that

The Board approve and open closed session minutes from 12/12/17, 4/10/18, 4/25/18 and 5/8/18 and destroy the audio tape from closed sessions dated 6/14/16 #1 and 6/14/16 #2.

Motion carried by roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Tomlinson, Crawford, and Phillips

Nays: None

Abstain: None

Closed Session

Motion made by Steve Smith and second by Nancy DeAngelo that

The Board move into closed session under 5 ILCS 102/2 (1) to discuss compensation.

Motion carried by roll call vote.

Ayes: DeAngelo, Smith, Tomlinson, Crawford, McLuckie, and Phillips

Nays: None

Abstain: None

Entered closed session at 7:11 p.m.

Returned to open session at 7:39 p.m.

Motion made by Nancy DeAngelo and second by Carol Crawford that

The Board approve a 4% increase to the Library Director's salary for FY2018-2019.

Motion carried by roll call vote.

Ayes: Smith, Tomlinson, Crawford, McLuckie, DeAngelo, and Phillips

Nays: None

Abstain: None

ANNOUNCEMENTS

July 4 Closed in observance of the Fourth of July

July 5 Trustee agenda deadline

July 10 Regular monthly meeting of the Coal City Public Library District
at 6:30 p.m., Irving Street Annex, 70 N. Irving Street, Coal City

ADJOURNMENT

Motion by Carol Crawford second by Steve Smith that

The Board adjourn the June 12 Regular Board meeting.

Motion carried by a roll call vote.

Ayes: Tomlinson, Crawford, McLuckie, DeAngelo, Smith, and Phillips

Nays: None

Abstain: None

Meeting was adjourned at 7:41 p.m.

Approved: _____

Signature: _____ July 10, 2018
Steve Smith, Secretary