

Coal City Public Library District
Regular Board Meeting
September 12, 2017

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Jill Ames	Lois Phillips
Carol Crawford	Steve Smith
Nancy DeAngelo	Ruth Tomlinson
Renee McLuckie	

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Melanie Jones, Communications Coordinator

CORRECTIONS TO AGENDA

There were no corrections to the agenda.

CONSENT AGENDA

1. August 22, 2017 Public Hearing Minutes
2. August 22, 2017 Regular Board Meeting Minutes
3. Action of Bills

Motion by Smith and second by DeAngelo that:

The Board approve consent agenda items 1) August 22, 2017 Public Hearing minutes as written, 2) August 22, 2017 Regular Board Meeting minutes as written and 3) Action of Bills.

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, DeAngelo, Smith, Tomlinson, Ames, Phillips

Nays: None

Absent: None

Abstain: None

CORRESPONDENCE

Secretary Smith reported that commemorative book donations had been made by Y. Marlene Bottino Richardson, Jolene Franciskovich in memory of Irene Allen and a monetary donation by Gordon and Cassandra Buchanan.

PUBLIC COMMENT

None

TREASURER'S REPORT

Treasurer McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for August (attached). The trustees approved the Director's recommendation to continue the annual donation of October fines to the Coal City Food Pantry and to close the library at noon on Saturday, October 7, 2017 for Octoberfest.

STANDING COMMITTEE REPORT

Budget Committee

A Budget Committee meeting was set for October 3, 2017 at 10a.m.

The committee recommended transferring money from the General Fund to the Special Reserve Fund.

Motion by McLuckie and second by Smith that:

The Board transfer \$50,000 from fiscal year 16-17 to the Special Reserve Fund.

Motion carried by roll call vote.

Ayes: Smith, Tomlinson, Ames, Crawford, McLuckie, DeAngelo, Phillips

Nays: None

Absent: None

Abstain: None

Policy Committee

Revisions to the Meeting Room Policy, Search Warrant Policy and Policy Amendment

Procedure were presented and discussed.

AD HOC COMMITTEE

Evaluation Process Review Committee

A meeting was set for September 21, 2017 at 2p.m.

NEW BUSINESS

Trustee Facts File

Reviewed Chapters 1 and 2 of the Trustee Facts File as a requirement for the Per Capita Grant and discussed trustee advocacy.

Open Meetings Act Certification

The trustees received instruction on Open Meeting Act training certification which is to be completed online and reported at the next meeting.

Library Board Maturity Evaluation

The Library Board Maturity Evaluation was distributed for trustees to complete by September 16, 2017.

Trustee Advocacy

Trustee advocacy was discussed as a follow-up to information provided at the February 2017 regular board meeting.

ANNOUNCEMENTS

- October 4 Trustee agenda deadline.
- October 7 Closed at noon for Octoberfest.
- October 10 Regular monthly meeting of the Coal City Public Library District at 6:30 p.m., Irving Street Annex, 70 N. Irving Street, Coal City, IL 60416

ADJOURNMENT

Motion by Crawford and second by McLuckie that:

The Board adjourn the September 12, 2017 Regular Board meeting.

Motion carried by a roll call vote.

Ayes: Crawford, McLuckie, DeAngelo, Smith, Tomlinson, Ames, Phillips

Nays: None

Absent: None

Abstain: None

Meeting was adjourned at 7:15p.m.

Approved: _____

Signature: _____

October 10, 2017

Steve Smith, Secretary