

Coal City Public Library District
Regular Board Meeting
June 13, 2017

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Jill Ames	Lois Phillips
Nancy DeAngelo	Steve Smith
Karla Kuriger	Ruth Tomlinson
Renee McLuckie	

Trustees absent: None

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Melanie Jones, Communications Coordinator
Carol Crawford, Resident

CORRECTIONS TO AGENDA

There were no corrections to the agenda.

CONSENT AGENDA

1. May 9, 2017 Regular Board Meeting minutes
Consent Agenda Item 1 was removed from the consent agenda and moved to the first item under New Business by President Phillips.
2. Action of Bills
3. Ordinance 16-4 Ascertain the Prevailing Rate of Wages
4. Ordinance 16-5 Ordinance Setting Meeting Dates for FY 2017-2018
5. Public Act 92-0166 Non-Resident Fee Cards
6. Chronology for Annual Financial Ordinances

Motion by Smith and second by DeAngelo that:

The Board accept the Consent Agenda items 1.) Action of Bills 2.) Ordinance 16-4 Ascertaining the Prevailing Rate of Wages, 3.) Ordinance 16-5 Ordinance Setting Meeting Dates for FY 2017-2018, 4.) Public Act 92-0166 Non-Resident Fee Cards and 5.) Chronology for Annual Financial Ordinances.

Motion carried by roll call vote.

Ayes: Tomlinson, Ames, Kuriger, McLuckie, DeAngelo, Smith, Phillips

Nays: None

Absent: None

Abstain: None

CORRESPONDENCE

Secretary Smith reported that there was no correspondence.

PUBLIC COMMENT

Carol Crawford noted that it was nice to be at the meeting and see how the board operates.

TREASURER'S REPORT

Treasurer Renee McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which includes the statistics for May (attached). Jolene shared updates regarding the Dresden Consortium. She also noted possible pending legislation regarding the minimum wage increase. Required Conflicts of Interest Statements were completed by trustees and placed on file.

Melanie Jones, Communications Coordinator, shared the new ideas and techniques that are being used to communicate the library's many programs and services to residents of the area.

STANDING COMMITTEE REPORT

Budget

Minutes were reviewed and Chairperson McLuckie reported that there were no discrepancies.

The FY2017-2018 Working Budget was presented for review.

Policy

Minutes were reviewed and Chairperson Smith reported that there were no discrepancies.

Building and Grounds

Minutes were reviewed and Chairperson Tomlinson reported that there were no discrepancies.

Bylaws

Minutes were reviewed and Chairperson Kuriger reported that there were no discrepancies.

NEW BUSINESS

May 9, 2017 Regular Board Meeting Minutes

Motion by Kuriger and second by DeAngelo that:

Board approve the May 9, 2017 Regular Board Meeting Minutes as corrected.

Motion carried by a roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Tomlinson, Ames, Kuriger, Phillips

Nays: None

Absent: None

Abstain: None

Oaths of Office

Secretary Smith executed the Oath of Office for incumbents Karla Kuriger and Renee McLuckie.

Election of Officers

Motion by Smith and second by Kuriger that:

The Board retain the current slate of officers: Lois Phillips as President, Nancy DeAngelo as Vice President, Renee McLuckie as Treasurer and Steve Smith as Secretary.

Motion carried by a roll call vote.

Ayes: Tomlinson, Ames, Kuriger, McLuckie, DeAngelo, Smith, Phillips

Nays: None

Absent: None

Abstain: None

Standing Committee Appointments

President Phillips appointed the following Standing Committees for FY2017-18:

Budget: Renee McLuckie – Chair, Karla Kuriger, Ruth Tomlinson

Policy: Steve Smith – Chair, Renee McLuckie, Karla Kuriger

Buildings and Grounds: Nancy DeAngelo – Chair, Jill Ames, Steve Smith

Bylaws: Jill Ames – Chair, Ruth Tomlinson, Nancy DeAngelo

Ethics Officer and ADA/IHRA Compliance Coordinator

President Phillips appointed Steve Smith as Ethics Officer and Jill Ames as ADA/IHRA Compliance Coordinator.

Motion by Smith and second by McLuckie that:

The Board approve the appointment of standing committee members for FY 17-18, and that we keep in place the Ethics Officer and the ADA/IHRA Compliance Coordinator.

Motion carried by a roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Tomlinson, Ames, Kuriger, Phillips

Nays: None

Absent: None

Abstain: None

Policy Committee meeting was scheduled for June 27th at 1:00 p.m.

Closed Session

Motion by Smith and second by Kuriger that:

The Board move into Closed Session under 5 ILCS 120/2 (21) for the semi-annual review of closed minutes

Motion carried by roll call vote.

Ayes: Tomlinson, Ames, Kuriger, McLuckie, DeAngelo, Smith, Phillips

Nays: None

Absent: None

Abstain: None

Entered into closed session at 7:03 p.m.

Returned to open session at 7:11 p.m.

Semi-annual Review of Closed Minutes

Motion by DeAngelo and second by Smith that:

The Board approve and open closed session minutes from December 13, 2016, April 11, 2017, May 2, 2017 and May 9, 2017 as written and to destroy the audio tape from closed session dated December 8, 2015.

Motion carried by roll call vote.

Ayes: DeAngelo, Smith, Tomlinson, Ames, Kuriger, McLuckie, Phillips

Nays: None

Absent: None

Abstain: None

Closed Session

Motion by Smith and second by Kuriger that:

The Board move into closed session under 5 ILCS 120/2 (1) to discuss the Director's salary.

Motion carried by roll call vote.

Ayes: Ames, Kuriger, McLuckie, DeAngelo, Smith, Tomlinson, Phillips

Nays: None

Absent: None

Abstain: None

Entered into closed session at 7:15 p.m.

Returned to open session at 7:20 p.m.

Director Salary

Motion by Kuriger and second by DeAngelo that:

The Board approve a 4% increase to the Library Director's salary for FY2017-2018.

Motion carried by roll call vote.

Ayes: DeAngelo, Smith, Tomlinson, Ames, Kuriger, McLuckie, Phillips

Nays: None

Absent: None

Abstain: None

Closed Session

Motion by Smith and second by DeAngelo that:

The Board move into Closed Session under 5 ILCS 120/2 (8) to discuss the library security procedures

Motion carried by roll call vote.

Ayes: Ames, Kuriger, McLuckie, DeAngelo, Smith, Tomlinson, Phillips

Nays: None

Absent: None

Abstain: None

Entered into closed session at 7:24 p.m.

Returned to open session at 7:35 p.m.

No action was taken as a result of this closed session.

Library Committee Operations Analysis Results

Library Committee Operations Analysis results were reported.

ANNOUNCEMENTS

July 4 Closed in observance of the Fourth of July

July 5 Agenda deadline

July 11 Regular monthly meeting of the Coal City Public Library District, 70 N.
Irving Street, at 6:30 p.m.

ADJOURNMENT

Motion by McLuckie and second by Kuriger that:

The Board adjourn the June 13, 2017 Regular Board meeting.

Motion carried by a roll call vote.

Ayes: DeAngelo, Smith, Tomlinson, Ames, Kuriger, McLuckie, Phillips

Nays: None

Absent: None

Abstain: None

Meeting was adjourned at 7:38 p.m.

Approved: _____

Signature: _____

July 11, 2017

Steve Smith, Secretary