

Coal City Public Library District

Regular Board Meeting

December 12, 2017

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator Cindy Starks called the roll.

Trustees present

Jill Ames	Lois Phillips
Carol Crawford	Steve Smith
Nancy DeAngelo	Ruth Tomlinson
Renee McLuckie	

Others present

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator

CORRECTIONS TO AGENDA

None

CONSENT AGENDA

1. November 14, 2017 Regular Board Meeting Minutes
2. Action of Bills
3. Collection Management Policy
4. Circulation Policy
5. Employee Handbook Legal Update

Motion by DeAngelo and second by Smith that

The Board approve consent agenda items 1.) November 14, 2017 Regular Board Meeting Minutes as written, 2.) Action of Bills, 3.) Collection Management Policy, 4.) Circulation Policy and 5.) Employee Handbook Legal Update.

Motion carried by roll call vote.

Ayes: Tomlinson, Ames, Crawford, McLuckie, DeAngelo, Smith and Phillips

Nays: None

Abstain: None

CORRESPONDENCE

Secretary Smith read a thank you from the Coal City Food Pantry for the October fine donation and a thank you from Cindy Starks.

PUBLIC COMMENT

None

TREASURER'S REPORT

Treasurer Renee McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for November (attached). The library received flowers from the Shorewood Troy Library board and staff in congratulations for the recent naming of Coal City Public Library District as a 3 Star Library.

NEW BUSINESS

Ordinance 17-3

Motion by McLuckie and second by Crawford that

The Board adopt Ordinance 17-3 Adopting Policy Prohibiting Harassment, Discrimination, and Retaliation.

Motion carried by roll call vote.

Ayes: Ames, Crawford, McLuckie, DeAngelo, Smith, Tomlinson and Phillips

Nays: None

Abstain: None

CLOSED SESSION

Closed Session under 5 ILCS 120/2 (21)

Motion by Crawford and second by McLuckie that

The Board move into closed session under 5 ILCS 120/2 (21) for semi-annual review of closed session meeting minutes.

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, DeAngelo, Smith, Tomlinson, Ames and Phillips

Nays: None

Abstain: None

Entered closed session at 6:39 p.m.

Returned to open session at 6:46 p.m.

Semi-Annual Review

Motion by Smith and second by McLuckie that

The Board approve and open closed session meeting minutes from: June 13, 2017 #1, June 13, 2017 #2 and June 13, 2017 #3 as written and destroy audio tapes closed sessions dated: April 12, 2016, May 3, 2016 and May 10, 2016 as they have been opened and are 18 months or older.

Motion carried by roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Tomlinson, Ames, Crawford and Phillips

Nays: None

Abstain: None

ANNOUNCEMENTS

- December 22 Close at 12:00 p.m.
- December 23 & 25 Closed for Christmas
- December 30 Closed for New Year's Eve
- January 1 Closed for New Year's Day
- January 3 Agenda Deadline
- January 9 Regular monthly meeting of the Coal City Public Library District
at 6:30 p.m., Irving Street Annex, 70 N. Irving Street, Coal City

ADJOURNMENT

Motion by McLuckie second by Crawford to

Adjourn the December 12, 2017 Regular Board meeting.

Motion carried by a roll call vote.

Ayes: DeAngelo, Smith, Tomlinson, Ames, Crawford, McLuckie and Phillips

Nays: None

Abstain: None

Meeting was adjourned at 6:50 p.m.

Approved: _____

Signature: _____ January 9, 2018

Steve Smith, Secretary