

Coal City Public Library District

Regular Board Meeting

October 11, 2016

**CALL TO ORDER**

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

**ROLL CALL**

Recording Secretary called the roll.

Trustees present

Jill Ames                      Steve Smith  
Renee McLuckie              Ruth Tomlinson  
Lois Phillips

Trustees absent

Nancy DeAngelo  
Karla Kuriger

Others present

Jolene Franciskovich, Director  
Leah Bill, Assistant Director  
Joe Martin, Brian Zabel & Associates P.C.

**CORRECTIONS TO AGENDA**

Policy Committee Report will be presented by Steve Smith.

**CONSENT AGENDA**

1. September 13, 2016 Regular Board Meeting Minutes (action item)
2. Action of Bills (action item)
3. Corporate Credit Card Policy (action item)
4. Investment Policy (action item)

Motion by Smith and second by Tomlinson that

**the Board approve consent agenda items 1) September 13, 2016 Regular Board Minutes 2) Action of Bills 3) Corporate Credit Card Policy and 4) Investment Policy**

Motion carried by roll call vote.

Ayes: Ames, McLuckie, Smith, Tomlinson, Phillips

Nays: None

Absent: Kuriger, DeAngelo

Abstain: None

### **CORRESPONDENCE**

Secretary Smith reported Clyde and Mary Ellen Hildy donated \$100.00 to the library for children's programs.

### **PUBLIC COMMENT**

None

### **TREASURER'S REPORT**

Treasurer Renee McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

### **DIRECTOR'S PROGRESS AND SERVICE REPORT**

Director Jolene Franciskovich submitted the director's report, which included the statistics for September (attached).

### **STANDING COMMITTEE REPORT**

#### **Budget Committee**

Joe Martin, auditor from Brian Zabel & Associates P.C., reported that the library financial records are in good order. Fiscal Year 16-17 Quarter 1 Report showing disbursement of budgeted funds was presented. Staff Christmas gifts were discussed. Committee meeting was rescheduled for Tuesday, October 18, 2016 at 3:00 PM due to the cancellation of the October 4 meeting.

Motion by McLuckie and second by Smith that

**the Board adopt Resolution 16-1, a resolution to determine estimate of funds needed.**

Motion carried by a roll call vote.

Ayes: Smith, Tomlinson, Ames McLuckie, Phillips

Nays:

Absent: Kuriger, DeAngelo,

Abstain: None

#### **Policy Committee**

Next committee meeting was scheduled for October 21, 2016 at 2:00 p.m.

#### **Building and Grounds Committee**

Next committee meeting was scheduled for October 25, 2016 at 9:30 a.m.

## **NEW BUSINESS**

### **Open Meeting Act Certification**

Trustees Smith, DeAngelo, Phillips Tomlinson, Ames, and McLuckie provided their Open Meeting Act training certification compliance.

### **Library Board Maturity Evaluation**

The board discussed the results of the Library Board Maturity Evaluation which had been completed following their distribution to trustees at the September meeting.

## **ANNOUNCEMENTS**

November 2                      Deadline for Agenda

November 8                      Regular monthly meeting of the Coal City Public Library District  
at 6:30 p.m., Irving Street Annex, 70 N. Irving Street, Coal City

## **ADJOURNMENT**

Motion by Smith and second by McLuckie that

**the Board adjourn the October 11, 2016 regular board meeting.**

Motion carried by a roll call vote.

Ayes: Ames, McLuckie, Smith, Tomlinson, Phillips

Nays: None

Absent: Kuriger, DeAngelo

Abstain: None

Meeting was adjourned at 7:22 p.m.

Signature: \_\_\_\_\_ November 10, 2016

Steve Smith, Secretary