

Coal City Public Library District

Regular Board Meeting

November 8, 2016

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Recording Secretary called the roll.

Trustees present

Nancy DeAngelo	Lois Phillips
Karla Kuriger	Steve Smith
Renee McLuckie	Ruth Tomlinson

Trustees absent

Jill Ames

Others present

Jolene Franciskovich, Director
Leah Bill, Assistant Director
La'Rae Flynn, Recording Secretary
Sherri Balegno, Co-Head of Circulation
Mary Jo Breneman, Co-Head of Circulation

CORRECTIONS TO AGENDA

None

CONSENT AGENDA

1. October 10, 2016 Regular Board Meeting Minutes (action item)
2. October 18, 2016 Budget Committee Meeting Minutes (action item)
3. Action of Bills (action item)

Motion by Smith and second by DeAngelo that

The Board approve consent agenda items 1) October 10, 2016 Regular Board Minutes 2) October 18, 2016 Budget Committee Meeting Minutes and 3) Action of Bills

Motion carried by roll call vote.

Ayes: Smith, Tomlinson, Kuriger, McLuckie, DeAngelo, Phillips

Nays: None

Absent: Ames

Abstain: None

CORRESPONDENCE

Secretary Smith reported VFW St. Juvin Post 1336 donated a book, America's White Table by Margot Theis Raven.

PUBLIC COMMENT

None

TREASURER'S REPORT

Treasurer Renee McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for October (attached). At the recommendation of the director, the board approved closing the library at noon on Friday, December 23, due to a history of low usage. Co-Heads of Circulation, Sherri Balegno and Mary Jo Breneman, gave a presentation of the progress and changes in the circulation department.

STANDING COMMITTEE REPORT

Budget Committee

Motion by McLuckie and second by Tomlinson to

Accept the June 30, 2016 audit as presented.

Motion carried by a roll call vote.

Ayes: Kuriger, McLuckie, DeAngelo, Smith, Tomlinson, Phillips

Nays:

Absent: Ames

Abstain: None

Motion by McLuckie and second by Smith to

Adopt Ordinance 16-2, an Ordinance Levying Taxes for Corporate Purposes for the Fiscal Year 2016-2017.

Motion carried by a roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Tomlinson, Kuriger, Phillips

Nays:

Absent: Ames

Abstain: None

Policy Committee

Chairman Smith presented proposed changes to the Internet and Internet Safety Policy and the Public Participation Policy. New proposed policies, the Registered Sex Offender Policy and Violence Prevention Plan, were also presented to be reviewed by the Board and voted on at the next meeting.

Building and Grounds Committee

Chairman Tomlinson reported on recent maintenance and improvements done to the building including interior lighting updates and resealing half of the front exterior. The remaining exterior work will continue next year. Additional work to be completed included maintenance to the fire pump controller and elevator sump pump cover.

NEW BUSINESS

Ordinance 16-3 an Ordinance Regulating Reimbursement of Travel, Meal and Lodging Expenses

Motion by Smith and second by Kuriger that

The Board approve Ordinance 16-3 Ordinance Regulating Reimbursement of Travel, Meal and Lodging Expenses and to update appropriate policies.

Motion carried by a roll call vote.

Ayes: Tomlinson, Kuriger, McLuckie, DeAngelo, Smith, Phillips

Nays:

Absent: Ames

Abstain: None

Library Anniversary

The Board discussed the library district's upcoming 30 year anniversary in 2017 and how to commemorate it with patrons.

Minute Approval

President Phillips proposed a change to the procedure for writing minutes for committee and board meetings to include an addendum to differentiate approval as written or as corrected.

