

Coal City Public Library District

Regular Board Meeting

June 14, 2016

**CALL TO ORDER**

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

**ROLL CALL**

Recording Secretary called the roll.

Trustees present

Jill Ames	Renee McLuckie
Nancy DeAngelo	Lois Phillips
Karla Kuriger	Steve Smith

Trustees Absent:

Ruth Tomlinson

Others present

Jolene Franciskovich, Director  
Leah Bill, Assistant Director  
La'Rae Flynn, Recording Secretary

**CORRECTIONS TO AGENDA**

Executive Committee was added for information only as a last agenda item to the Standing Committee Reports.

**CONSENT AGENDA**

1. May 10, 2016 Regular Board Meeting Minutes (action item)
2. Action of Bills (action item)
3. Ordinance 15-5 Ordinance Setting Meeting Dates for FY 2016-2017 (action item)
4. Public Act 92-0166 Non-Resident Fee Cards (action item)
5. Board of Trustees Policy (action item)

Motion by Smith and second by DeAngelo to

**Approve consent agenda items 1) May 10, 2016 Regular Board Meeting Minutes 2) Action of Bills 3) Ordinance 15-5 Ordinance Setting Meeting Dates for FY 2016-2017 4) Public Act 92-0166 Non-Resident Fee Cards and 5) Board of Trustees Policy**

Motion carried by roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Ames, Kuriger, Phillips

Nays: None

Absent: Tomlinson

Abstain: None

### **CORRESPONDENCE**

Secretary Steve Smith reported commemorative books were donated by CCPLD staff in memory of Robert J. Persicketti, Mary Jo Breneman in memory of Alexis Richardson, and Jolene Franciskovich and CCPLD staff in memory of Sharon Paulson.

### **PUBLIC COMMENT**

None

### **TREASURER'S REPORT**

Treasurer Renee McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

### **DIRECTOR'S PROGRESS AND SERVICE REPORT**

Director Jolene Franciskovich submitted the director's report, which included the statistics for May (attached). La'Rae Flynn, Communications Coordinator, presented the board with an annual update of the events and progress in the Communications Department.

### **STANDING COMMITTEE REPORT**

#### **Budget Committee**

Chairman McLuckie presented the proposed 2016-2017 working budget and chronology for annual financial ordinances for the new fiscal year. The trustees will review the proposed budget and present any questions they may have at the next board meeting. McLuckie reported that no discrepancies were found in the budget committee minutes for the fiscal year and verified the minutes were filed properly.

#### **Policy Committee**

Chairman Smith gave minute review report where no discrepancies were reported and verified the minutes were filed properly. The next committee meeting was scheduled for Wednesday, June 29 at 2:00 p.m.

#### **Building and Grounds Committee**

On behalf of Chairman Tomlinson, President Philips gave minute review report where no discrepancies were reported and verified the minutes for the fiscal year were filed properly.

**Bylaws Committee**

Chairman Kuriger gave minute review report where no discrepancies were reported and verified the minutes for fiscal year were filed properly

**Executive Committee**

President Phillips reported the review for the fiscal year of Executive Committee minutes found no discrepancies and that the minutes were all filed properly.

**SPECIAL COMMITTEE REPORT**

**Long Range Plans Committee**

Chairman DeAngelo gave minute review report where no discrepancies were reported and verified the minutes for fiscal year were filed properly.

**NEW BUSINESS**

**Standing Committee Appointments**

President Lois Phillips appointed the following committees and chairmen and recommended keeping in place Steve Smith as Ethics Officers and Jill Ames as ADA/IHRA Compliance Coordinator for Fiscal Year 2016-2017:

**Budget**

Renee McLuckie, chairman  
Steve Smith  
Karla Kuriger

**Policy**

Steve Smith, chairman  
Renee McLuckie  
Jill Ames

**Building & Grounds**

Ruth Tomlinson, chairman  
Nancy DeAngelo  
Jill Ames

**Bylaws**

Karla Kuriger, chairman  
Ruth Tomlinson  
Nancy DeAngelo

**Long Range Plans**

Nancy DeAngelo, chairman  
Ruth Tomlinson  
Jill Ames

Motion by McLuckie and second by Smith to

**Approve appointment of standing committee members for FY 16-17, and that we keep in place the ethics officer and the ADA/IHRA Compliance Coordinator**

Motion carried by roll call vote.

Ayes: Ames, Kuriger, McLuckie DeAngelo, Smith, Phillips

Nays: None

Absent: Tomlinson

### **Closed Session**

Motion by Smith and second by Kuriger that

**The Board move into closed session under 5 ILCS 120/2 (1) to discuss the semi-annual review of closed session minutes**

Motion carried by roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Ames, Kuriger, Phillips

Nays: None

Absent: Tomlinson

Abstain: None

Entered into closed session at 7:00 p.m.

Returned to open session at 7:06 p.m.

### **Semi-annual Review of Closed Minutes**

Motion by Smith and second by DeAngelo

**The Board approve and open closed session meeting minutes from December 8, 2015, April 12, 2016, and May 10, 2016 and the board destroy audio tapes from closed sessions from June 10, 2014, August 19, 2014, September 9, 2014, October 14, 2014, November 11, 2014, and December 9, 2014 which have been approved and are eighteen months or older.**

Motion carried by voice vote.

Ayes: 6

Nays: None

Absent: 1

Abstain: None

**Closed Session**

Motion by Smith and second by McLuckie that

**The Board move into closed session under 5ILCS 120/2 (1) to discuss the Library Director salary.**

Motion carried by roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Ames, Kuriger, Phillips,

Nays: None

Absent: Tomlinson

Abstain: None

Entered into closed session at 7:10 p.m.

Returned to open session at 7:16 p.m.

**Director Salary**

Motion by McLuckie and second by Smith that

**We approve a 4% increase to the director's salary for FY 2016-2017.**

Motion carried by roll call vote.

Ayes: Ames, Kuriger, McLuckie, DeAngelo, Smith, Phillips

Nays: None

Absent: Tomlinson

Abstain: None

**Library Committee Operations Analysis**

The result of surveys taken last month by trustees was given to the board. Committee operations seem to be functioning well.

**Trivia Challenge**

President Phillips presented a Trivia Challenge question for board members and library staff.

The activity is designed to highlight and learn library and board history.

**ANNOUNCEMENTS**

July 4

Closed in observance of the Fourth of July

July 6                      Deadline for Agenda  
July 12                     Regular monthly meeting of the Coal City Public Library District  
   at 6:30 p.m., Irving Street Annex, 70 N. Irving Street, Coal City

**ADJOURNMENT**

Motion by Smith and second by Kuriger to

**Adjourn the June 14, 2016 regular board meeting**

Motion carried by a roll call vote.

Ayes: Ames, Kuriger, McLuckie, DeAngelo, Smith, Phillips

Nays: None

Absent: Tomlinson

Abstain: None

Meeting was adjourned at 7:29 p.m.

Signature: \_\_\_\_\_ July 12, 2016

Steve Smith, Secretary