

Coal City Public Library District

Regular Board Meeting

November 10, 2015

**CALL TO ORDER**

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

**ROLL CALL**

Recording Secretary called the roll.

Trustees present

|                |                |
|----------------|----------------|
| Nancy DeAngelo | Lois Phillips  |
| Karla Kuriger  | Ruth Tomlinson |
| Renee McLuckie |                |

Trustees absent

|           |             |
|-----------|-------------|
| Jill Ames | Steve Smith |
|-----------|-------------|

Others present

Jolene Franciskovich, Director  
Leah Bill, Assistant Director  
La'Rae Flynn, Recording Secretary

President Phillips appointed Trustee Tomlinson to serve as Secretary Pro Tem.

**CORRECTIONS TO AGENDA**

None

**CONSENT AGENDA**

1. October 13, 2015 Regular Board Meeting Minutes (action item)
2. Action of Bills (action item)

Motion by Ruth Tomlinson and second by Renee McLuckie to

**Accept consent agenda items 1) October 13, 2015 Regular Board Minutes and 2)  
Action of Bills**

Motion carried by roll call vote.

Ayes: Tomlinson, Kuriger, McLuckie, DeAngelo, Phillips

Nays: None

Absent: Ames, Smith

Abstain: None

### **CORRESPONDENCE**

Secretary Pro-Tem Ruth Tomlinson reported the Starks family donated commemorative books in memory of Bertha McMillin. Library staff donated commemorative books in memory of Bertha McMillin and Henry Wolters.

### **PUBLIC COMMENT**

None

### **TREASURER'S REPORT**

Treasurer Renee McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

### **DIRECTOR'S PROGRESS AND SERVICE REPORT**

Director Jolene Franciskovich submitted the director's report, which included the statistics for November (attached). The board was updated on and agreed with intergovernmental agreement changes for Library Insurance Management and Risk Control Contribution (LIMRiCC). The board also accepted the library director's proposed early library closure on December 23 for the staff Christmas party.

### **STANDING COMMITTEE REPORT**

#### **Budget Committee**

Motion by McLuckie and second by DeAngelo that

**the Board accept the 2015 Audit as presented**

Motion carried by a voice vote.

Ayes: 5

Nays: None

Absent: Ames, Smith

Abstain: None

Motion by McLuckie and second by Kuriger that

**the Board adopt Ordinance 15-3, an ordinance levying taxes for corporate purposes for the Fiscal Year 2015-2016**

Motion carried by a roll call vote.

Ayes: Kuriger, McLuckie, DeAngelo, Phillips

Nays: Tomlinson,

Absent: Ames, Smith

Abstain: None

### **Policy Committee**

The Policy Committee presented proposed updates to the Employee Handbook, Circulation Policy, and Collection Management Policy for 30 day review.

### **Executive Committee**

President Phillips would like to create and use a board mission statement. The Executive Committee recommended the board work together to develop one. Trustees are to consider ideas and bring their suggestions for discussion next month.

Next committee meeting was scheduled for November 17, 2015 at 1:00 p.m.

### **AD HOC COMMITTEE REPORT**

#### **Long Range Plans**

The Long Range Plans Committee presented the proposed Strategic Plan 2015-2018 for a 30 day review before action is taken at the next meeting.

### **NEW BUSINESS**

#### **Trivia Challenge**

President Phillips presented a Trivia Challenge question for board members and library staff. Answers led to discussion. The activity is designed to highlight and learn library and board history.

### **ANNOUNCEMENTS**

|             |  |
|-------------|--|
| November 25 | Library will close at 3 p.m. for Thanksgiving  |
| November 26 | Library will close for Thanksgiving  |
| December 2  | Deadline for Agenda  |
| December 8  | Regular monthly meeting of the Coal City Public Library District at 6:30 p.m., Irving Street Annex, 70 N. Irving Street, Coal City |

### **ADJOURNMENT**

Motion by Kuriger and second by Tomlinson that

**the Board adjourn the November 10, 2015 regular board meeting.**

Motion carried by a roll call vote.

Ayes: Kuriger, McLuckie, DeAngelo, Tomlinson, Phillips

Nays: None

Absent: Ames, Smith

Abstain: None

Meeting was adjourned at 7:02 p.m.

Signature: \_\_\_\_\_ December 8, 2015

Ruth Tomlinson, Secretary Pro-Tem