

Coal City Public Library District
Regular Board Meeting
June 9, 2015

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Recording Secretary called the roll.

Trustees present

Jill Ames	Lois Phillips
Nancy DeAngelo	Steve Smith
Renee McLuckie	Ruth Tomlinson

Trustees absent

Karla Kuriger

Staff present

Jolene Franciskovich, Director
Leah Bill, Assistant Director
La'Rae Flynn, Recording Secretary

CORRECTIONS TO AGENDA

Board Information Committee was removed from Ad Hoc Committee Reports.

CONSENT AGENDA

1. January 20, 2015 Policy Committee Meeting Minutes (action item)
2. May 12, 2015 Regular Board Meeting Minutes (action item)
3. June 3, 2015 Budget Committee Meeting Minutes (action item)
4. Action of Bills (action item)
5. Ordinance 14-6 Ordinance Setting Meeting Dates for FY 2015-2016 (action item)
6. Public Act 92-0166 Non-Resident Fee Cards (action item)

Motion by Steve Smith and second by Nancy DeAngelo that

the Board approve consent agenda items 1) January 20, 2015 Policy Committee Meeting Minutes 2) May 12, 2015 Regular Board Meeting Minutes 3) June 3, 2015 Budget Committee Meeting Minutes 4) Action of Bills 5) Ordinance 14-6 Ordinance Setting Meeting Dates for FY 2015-2016 6) Public Act 92-0166 Non-Resident Fee Cards

Motion carried by roll call vote.

Ayes: Ames, DeAngelo, McLuckie, Smith, Tomlinson

Nays: Philips

Absent: Kuriger

Abstain: None

CORRESPONDENCE

Secretary Jill Ames reported commemorative books were donated by Coal City High School Class of 1964 in memory of Ken Huston, herbs and flowers were donated by the Lestina family for the Teen Herb Garden, flowers and labor for the flower boxes in front of library were donated by Ruth Tomlinson and a monetary donation for summer reading crafts was donated by Clyde and Mary Ellen Hildy.

PUBLIC COMMENT

None

TREASURER'S REPORT

Treasurer Steve Smith presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for May (attached). The library director reported receiving notification from Exelon's attorney, Terry Moritz, to sequester possible disputed tax funds collected according to the Exelon Settlement Agreement.

STANDING COMMITTEE REPORT

Budget Committee

Chairman Steve Smith presented the proposed 2015-2016 working budget and chronology for annual financial ordinances for the new fiscal year. The trustees will review the proposed budget and present any questions they may have at the next board meeting. Steve reported that no discrepancies were found in the budget committee minutes for the last two years.

Policy Committee

Chairman Nancy DeAngelo provided a written report to trustees that noted three specific committee minutes in the review had incorrect approval dates and recommended that the corrections be made. She verified all committee minutes were filed.

Motion by DeAngelo and second by Smith to

Accept minute corrections for the Policy Committee for the last two years.

Motion carried by voice vote.

Ayes: 6

Nays: 0

Absent: Kuriger

Abstain: 0

Building and Grounds Committee

Chairman Ruth Tomlinson provided a written report to trustees that noted four specific committee minutes were missing approval dates and recommended the corrections be made. She verified all committee minutes were archived properly.

Motion by Tomlinson and second by Smith to

Accept minute corrections for the Building and Grounds Committee from November 2013 until present.

Motion carried by voice vote.

Ayes: 6

Nays: 0

Absent: Kuriger

Abstain: 0

The chairman updated the board on information regarding the recently purchased property at 310 E. Division Street. The village of Coal City offered TIF district funds to cover a portion of the demolition of the building located on the property and agreed to waive the permit fee for the demolition.

Motion by Tomlinson and second by McLuckie to

Pay \$8,000 for the demolition of 310 Division Street structure to Clark Excavating

Motion carried by roll call vote.

Ayes: Ames, DeAngelo, McLuckie, Phillips, Smith, Tomlinson

Nays: None

Absent: Kuriger

Abstain: None

Bylaw

Chairman Renee McLuckie reported that no discrepancies were found in the committee minutes and verified all committee minutes were on file.

AD HOC COMMITTEE REPORT

Personnel Committee

Chairman Nancy DeAngelo provided a written report to trustees that noted one committee minute in the two year review had an incorrect approval date. She recommended the correction be made and verified all committee minutes were on file.

Motion by DeAngelo and second by Ames

Accept Personnel Committee minute corrections as recommended

Motion carried by voice vote.

Ayes: 6

Nays: 0

Absent: Kuriger

Abstain: 0

NEW BUSINESS

Board Officers Election

Secretary Jill Ames presented a full slate of nominations for board offices.

Motion by Tomlinson and second by Ames to

Accept the slate of officers: Lois Phillips as President, Nancy DeAngelo as Vice President, Renee McLuckie as Treasurer, and Steve Smith as Secretary

Motion carried by roll call vote.

Ayes: Ames, DeAngelo, McLuckie, Phillips, Smith, Tomlinson

Nays: None

Absent: Kuriger

Abstain: None

Packets of orientation information were distributed to the newly elected officers.

Standing Committee Appointments

President Lois Phillips appointed the following committees and chairmen:

Budget

Policy

Renee McLuckie, chairman
Steve Smith
Karla Kuriger

Steve Smith, chairman
Renee McLuckie
Jill Ames

Building & Grounds

Ruth Tomlinson, chairman
Nancy DeAngelo
Jill Ames

Bylaws

Karla Kuriger, chairman
Ruth Tomlinson
Nancy DeAngelo

Long Range Plans

Nancy DeAngelo, chairman
Ruth Tomlinson
Jill Ames

Motion by McLuckie and second by Smith to

Accept the committee appointments

Motion carried by roll call vote.

Ayes: Ames, DeAngelo, McLuckie, Phillips, Smith, Tomlinson

Nays: None

Absent: Kuriger

Packets of orientation information were given to appointed committee chairmen.

The Policy Committee scheduled a committee meeting for Thursday, June 25 at 3:00 p.m.

Ethics Officer and ADA/IHRA Compliance Coordinator

President Lois Phillips appointed Steve Smith as Ethics Officer and Jill Ames as ADA/IHRA Compliance Coordinator for the next two years.

Motion by DeAngelo and second by McLuckie

Approve Steve Smith as Ethics Officer and Jill Ames as ADA/IHRA Compliance Coordinator

Motion carried by roll call vote.

Ayes: Ames, DeAngelo, McLuckie, Phillips, Smith, Tomlinson

Nays: None

Absent: Kuriger

Closed Session

Motion by Smith and second by Tomlinson to

Move into closed session under 5 ILCS 120/2 (21) for semi-annual review of closed session meeting minutes

Motion carried by roll call vote.

Ayes: Ames, DeAngelo, McLuckie, Phillips, Smith, Tomlinson

Nays: None

Absent: Kuriger

Abstain: None

Entered into closed session at 7:09 p.m.

Returned to open session at 7:22 p.m.

Semi-annual Review of Closed Minutes

Motion by Smith and second by DeAngelo that

The Board approve closed meeting minutes from December 9, 2014, January 13, 2015, April 14, 2015, and May 12, 2015 and open them, and destroy audio tapes from July 9, 2013 and May 13, 2013 closed session.

Motion carried by roll call vote.

Ayes: Ames, DeAngelo, McLuckie, Phillips, Smith, Tomlinson

Nays: None

Absent: Kuriger

Abstain: None

Closed Session

Motion by DeAngelo and second by McLuckie that

The Board move into closed session under 5ILCS 120/2 (1) for the evaluation and compensation for the director

Motion carried by roll call vote.

Ayes: Ames, DeAngelo, McLuckie, Phillips, Smith, Tomlinson

Nays: None

Absent: Kuriger

Abstain: None

Entered into closed session at 7:28 p.m.

Returned to open session at 7:46 p.m.

Director Salary

President Lois Phillips stated that the library director would receive a salary increase for the next fiscal year according to library policy.

ATLAS Trustee Workshop

Trustee Jill Ames reported on an Area Training for Librarians and Staff (ATLAS) workshop she attended May 16 and shared training material with follow board members.

Library Committee Operations Analysis Results

President Lois Phillips provided committee operations results to all trustees and recommended policy be created to make committee chairmen responsible for auditing and verifying that all their committee minutes are signed, approved, and filed before committees are reappointed.

Trivia Challenge

President Lois Phillips presented a Trivia Challenge question for board members and library staff. Answers led to discussion. The activity is designed to highlight and learn library and board history.

ANNOUNCEMENTS

- July 4 Library closed in observance of the Fourth of July
- July 8 Deadline for Agenda
- July 14 Regular monthly meeting of the Coal City Public Library District
at 6:30 p.m., Irving Street Annex, 70 N. Irving Street, Coal City

ADJOURNMENT

Motion by Smith and second by DeAngelo

The Board adjourn the June 9, 2015 regular board meeting.

Motion carried by roll call vote.

Ayes: Ames, DeAngelo, McLuckie, Phillips, Smith, Tomlinson

Nays: None

Absent: Kuriger

Abstain: None

Meeting was adjourned at 8:03 p.m.

Signature: _____ July 14, 2015

Steve Smith, Secretary