

Coal City Public Library District

Regular Board Meeting

January 13, 2015

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Recording Secretary called the roll.

Trustees present

Jill Ames	Lois Phillips
Nancy DeAngelo	Steve Smith
Karla Kuriger	Ruth Tomlinson
Renee McLuckie	

Trustees Absent

None

Staff present

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Sherri Balegno, Recording Secretary
René Norris, Head of the Children's Department

Others present

None

CORRECTIONS TO AGENDA

Add agenda item, Minutes 101 (information item), prior to Correspondence. Move Committee Appointments (action item) from New Business to first agenda item prior to AD HOC Committee Reports. Add Committee Chairman Duties (information item) as an agenda item prior to New Business. Add Exelon Settlement (information item) as last agenda item in New Business. Under New Business, Closed Session, change Property Notification to Property Purchase (information item).

CONSENT AGENDA

1. October 29, 2014 Personnel Committee Meeting Minutes (action item)
2. November 6, 2014 Personnel Committee Meeting Minutes (action item)

3. December 9, 2014 Regular Board Meeting Minutes (action item)

4. Action of Bills (action item)

Motion by Steve Smith and second by Ruth Tomlinson that

the Board approve Consent Agenda items 1) October 29, 2014 Personnel Committee Meeting minutes, 2) November 6, 2014 Personnel Committee Meeting minutes, 3) December 9, 2014 Regular Board Meeting minutes and 4) Action of Bills

Motion carried by roll call vote.

Ayes: Ames, Kuriger, DeAngelo, McLuckie, Smith, Tomlinson, Phillips

Nays: None

Absent: None

Abstain: None

Minutes 101

President Lois Phillips reviewed board and committee minute preparation and the procedure used to file approved minutes.

CORRESPONDENCE

Secretary Jill Ames read several thank you notes from the staff regarding Christmas gifts. Jill read a letter from the St. Juvin VFW Post1336, thanking the library staff for their hard work in promoting their Berkot's Community Involvement Fund Raiser. Materials were donated in honor of Emalyn's 3rd birthday by her parents Tom and Jen Williams, in memory of James Hatfield by Cindy Starks Family, in memory of Trudy Andrews by Lois Phillips, and in memory of Olivia O'Keefe by Mike and Missie Rolinitis and Marilyn Hook.

PUBLIC COMMENT

None

SECRETARY'S REPORT

Secretary Jill Ames presented a written report with her findings on the examination of the Closed Minutes from June 2011 to present. Trustees were each given a copy to review and to prepare for discussion next meeting.

TREASURER'S REPORT

Treasurer Steve Smith presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for December (attached). René Norris, Head of Children's Services gave a report.

STANDING COMMITTEE REPORT

Budget

Committee Chairman Steve Smith handed out the FY2014-15 Q2 Budget Report for trustees to review.

No committee meeting was scheduled.

Policy

Next committee meeting was scheduled for January 20, 2015 at 9:30 a.m.

Building and Grounds

Chairman Ruth Tomlinson updated the trustees on maintenance of the library. Ruth told trustees how nice, the recently refurbished, outside benches looked. A student from the technical department at the Coal City High School completed the work and did an excellent job.

No committee meeting was scheduled.

Committee Appointments

President Phillips appointed remaining committees for the fiscal year.

By-Laws Committee: Renee McLuckie, Chairman, Karla Kuriger and Jill Ames.

Long Range Plans Committee: Nancy DeAngelo, Chairman, Jill Ames and Ruth Tomlinson.

Motion by Steve Smith and second by Renee McLuckie that

the Board approve By Laws and Long Range Plans Committees as appointed

Motion carried by voice vote.

Ayes: Ames, McLukie, Kuriger, DeAngelo, Tomlinson, Smith, Phillips

Nays: None

Absent: None

Abstain: None

No committee meeting was scheduled.

AD HOC COMMITTEE

Board Information Committee

Karla Kuriger revisited the recommendation made by the committee last year pertaining to the information trustees receive at meetings. After a trial year, the trustees are satisfied with the scope of information they are receiving. The committee's assignment is complete.

Personnel Committee

Motion by Nancy DeAngelo and second by Karla Kuriger that

the Board approves the Library Director Job Description, the Library Director Evaluation form, the Library Director Self-evaluation form and the procedure for Library Director Evaluation.

Motion carried by roll call vote.

Ayes: Kuriger, McLuckie, DeAngelo, Smith, Tomlinson, Ames, Phillips

Nays: None

Absent: None

Abstain: None

No committee meeting was scheduled.

Long Range Plans

No committee meeting was scheduled.

Committee Chairman Duties

President Lois Phillips distributed to each trustee committee chairman duties as defined in the Board of Trustees Policy.

NEW BUSINESS

Closed Session

Motion by Nancy DeAngelo and second by Steve Smith that

The Board move into Closed Session to discuss property purchase

Motion carried by roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Tomlinson, Ames, Kuriger, Phillips

Nays: None

Absent: None

Abstain: None

Entered into closed session at 8:07 pm

Returned to open session at 8:29 pm

Motion by Steve Smith and second by Nancy DeAngelo that

the board adopts Ordinance 14-4 approving the purchase of property at 310 E. Division Street, Coal City, IL 60416

Motion carried by roll call vote.

Ayes: DeAngelo, Smith, Thomlinson, Ames, Kuriger, McLuckie Phillips

Nays: None

Absent: None

Abstain: None

Library Director, Jolene Franciskovich will report her findings on the attorney endorsement on the property purchase to the board.

Library Board Evaluation

President Phillips handed out the Library Board Evaluation of Meetings Survey to the trustees and requested that they be returned to her by Saturday, January 17, 2015. Results will be discussed next month.

Exelon Settlement

President Phillips reported shared information recently received regarding over production and its possible impact on the settlement. The trustees will be updated if there are any developments.

ANNOUNCEMENT

February 4	Deadline for Agenda
February 10	Regular monthly meeting of the Coal City Public Library District at 6:30 p.m., Irving Street Annex

ADJOURNMENT

Motion by Steve Smith and second by Ruth Tomlinson that

the Board adjourns the 1/13/15 regular board meeting

Motion carried by a roll call vote.

Ayes: Smith, Tomlinson, Ames, Kuriger, McLuckie, DeAngelo, Phillips

Nays: None

Absent: None

Abstain: None

Meeting was adjourned at 8:42 p.m.

Signature: _____ February 10, 2015

Jill Ames, Secretary