

Coal City Public Library District

Regular Board Meeting

May 13, 2014

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Recording Secretary called the roll.

Trustees present:

Jill Ames	Lois Phillips
Nancy DeAngelo	Steve Smith
Karla Kuriger	Ruth Tomlinson
Renee McLuckie	

Trustees Absent

None

Staff present

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Sherri Balegno, Recording Secretary
Karla Welch, Head of Adult Services

Others present

None

CORRECTIONS TO AGENDA

None

CONSENT AGENDA

1. April 8, 2014 Regular Board Meeting Minutes (action item)
2. Action of Bills (action item)
3. Board of Trustee Policy (action item)

Motion by Steve Smith and second by Ruth Tomlinson to

Approve consent agenda items 1) April 8, 2014 Regular Board Minutes,

2) Action of Bills and 3) Board of Trustees Policy

Motion carried by roll call vote.

Ayes: Smith, Tomlinson, Ames, Kuriger, McLuckie, DeAngelo, Phillips

Nays: None

Absent: None

Abstain: None

CORRESPONDENCE

Secretary Jill Ames reported donations were made in memory of Honor Trotter by Kathy Van Duyne, Brenda Vanderwall by the CCPLD Afternoon Book Discussion Group, Tony Serena by Jolene Franciskovich and Elbert Miller by Hop and Lois Phillips, the Starks Family and CCPLD staff. Four books were donated to the library by Brian Grega.

PUBLIC COMMENT

None

TREASURER'S REPORT

Treasurer Steve Smith presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for April (attached). Karla Welch, Head of Adult Services, gave a report on her department.

STANDING COMMITTEE REPORT

Budget

Next committee meeting was scheduled for May 20, 2014 at 2:00 p.m.

Building and Grounds Committee

Committee Chairman Ruth Tomlinson reported that a leak in the sprinkler system was repaired. The stucco exterior wall has been leaking and the cause will need to be determined. Replacement meeting room flooring will be installed May 19th. The Teen Department will be planting and caring for the flower boxes in front of the library. The trustees previewed the design for the proposed Irving Street Annex sign.

No committee meeting was scheduled.

AD HOC COMMITTEE

Personnel Committee

President Lois Phillips appointed Nancy DeAngelo, Chairman, Ruth Tomlinson and Steve Smith to a committee that will review and make recommendations to update the library director job description and evaluation process.

Next Committee meeting was scheduled for May 20, 2014 at 2:30 p.m.

NEW BUSINESS

Director Evaluation

Motion by Ruth Tomlinson and second by Steve Smith to

Ratify the acceptance of the library director's FY 2013-14 evaluation

Motion carried by roll call vote.

Ayes: Kuriger, McLuckie, DeAngelo, Smith, Tomlinson, Ames, Phillips

Nays: None

Absent: None

Abstain: None

Robert's Rules Made Simple

Trustees watched and discussed Robert's Rules Made Simple training video.

Serving Our Public 3:0 Standards for Illinois Public Libraries

Trustees reviewed and discussed Chapter 7 Collection Management and Resource Sharing of *Serving Our Public 3.0: Standards for Illinois Public Libraries*, as required for Per Capita Grant funding.

ANNOUNCEMENT

May 26 Closed for Memorial Day

June 4 Trustee Agenda Deadline

June 10 Regular monthly meeting of the Coal City Public Library District
at 6:30 p.m.

ADJOURNMENT

Motion by Steve Smith and seconded by Karla Kuriger to

Adjourn the meeting

Motion carried by a roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Tomlinson, Ames, Kuriger, Phillips

Nays: None

Absent: None

Abstain: None

Meeting was adjourned at 7:23 p.m.

Signature: _____ June 10, 2014

Jill Ames, Secretary