

Coal City Public Library District
Regular Board Meeting
July 9, 2013

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Recording Secretary called the roll.

Trustees present

Lois Phillips

Steve Smith

Karla Kuriger

Ruth Tomlinson

Jill Ames

Nancy DeAngelo

Trustees Absent

Dianne Marketti

Staff present

Jolene Franciskovich, Director

Leah Bill, Assistant Director

Sherri Balegno, Recording Secretary

Dixie Wiley, Communications Coordinator

Others present

Michael Dobrow, Community Outreach Coordinator for Illinois State Representative

Kate Cloonen

CORRECTIONS TO AGENDA

None

CONSENT AGENDA

1. April 2, 2013 Policy Committee Meeting Minutes (action item)
2. June 11, 2013 Regular Board Meeting Minutes (action item)
3. June 18, 2013 Special Board Meeting Minutes (action item)
4. Action of Bills (action item)

Motion by Steve Smith and seconded by Karla Kuriger to

Accept consent agenda items one, which is corrected, two, three and four

Motion carried by roll call vote.

Ayes: Tomlinson, Ames, Kuriger, DeAngelo, Smith, Phillips

Nays: None

Absent: Marketti

Abstain: None

CORRESPONDENCE

Secretary Jill Ames read thank you notes from Irene Shepkowski and Jamie Lindsay for the trustees because full time employees are now eligible to receive health insurance benefits. A book was donated in memory of Honor S. Trotter from Melissa and Mike Rolinitis, Kankakee, IL.

PUBLIC COMMENT

Mike Dobrow, Community Outreach Coordinator for Illinois State Representative Kate Cloonen, attended the meeting to introduce himself. He asked trustees to contact Representative Cloonan with any concerns or questions they may have.

TREASURER'S REPORT

Treasurer Steve Smith presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for June (attached). Franciskovich informed the trustees that a Children's Librarian handed in her letter of resignation and that through advertising and interviewing the position would be filled. Dixie Wiley, Communications Coordinator, updated the board on publicity.

STANDING COMMITTEE REPORT

Budget

Steve Smith handed out the tentative Ordinance 13-1 Budget and Appropriation Ordinance for the Fiscal year 2013-2014 and the FY 12-13 Q4 Report for trustees to review.

No committee meeting was scheduled.

Policy

Nancy DeAngelo handed out the proposed Finance Policy for trustees to review.

No committee meeting was scheduled

UNFINISHED BUSINESS

CLOSED SESSION

Motion by Ruth Tomlinson and second by Steve Smith to:

Go into closed session under 5ILCS 120/2

Motion carried by roll call vote.

Ayes: DeAngelo, Smith, Tomlinson, Ames, Kuriger, Phillips

Nays: None

Absent: Marketti

Abstain: None

Entered into closed session at 7:22 p.m.

Returned to open session at 7:39 p.m.

Motion by Nancy DeAngelo and seconded by Steve Smith to:

**Open the closed session minutes from February 12, 2013; March 5, 2013;
March 12, 2013; April 9, 2013; May 14, 2013 and June 11, 2013**

Motion carried by roll call vote.

Ayes: DeAngelo, Smith, Tomlinson, Ames, Kuriger, Phillips

Nays: None

Absent: Marketti

Abstain: None

Motion by Karla Kuriger and seconded by Ruth Tomlinson to:

Destroy closed session tapes from June 14, 2011

Motion carried by roll call vote.

Ayes: DeAngelo, Smith, Tomlinson, Ames, Kuriger, Phillips

Nays: None

Absent: Marketti

Abstain: None

NEW BUSINESS

Roberts Rules Made Simple Chapter 11

Trustees watched and discussed Chapter 11: Lay on the Table, of a Training DVD, started in November as part of an on-going training.

Minute Review Committee

Karla Kuriger and Nancy DeAngelo volunteered to review the minutes, as required for the Annual Report to the State Library, and to report at the next meeting.

Meeting Summary

President Phillips and the trustees reviewed important issues discussed at this meeting.

ANNOUNCEMENT

- August 14 Agenda Deadline
- August 20 Public Hearing concerning the tentative Budget and Appropriation Ordinance at 6:15 p.m.
- August 20 Regular monthly meeting of the Coal City Public Library District At 6:30 p.m.

ADJOURNMENT

Motion by Karla Kuriger and seconded by Steve Smith to:

Adjourn the meeting

Motion carried by a roll call vote.

Ayes: Smith, Tomlinson, Ames, Kuriger, DeAngelo, Phillips

Nays: None

Absent: Marketti

Abstain: None

Meeting was adjourned at 7:56 p.m.

Signature: _____ August 20, 2012

Jill Ames, Secretary