

Coal City Public Library District
Regular Board Meeting
October 11, 2011

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 PM.

CORRECTION TO THE AGENDA

A new section, Ad Hoc Committee Report, was added to follow the Standing Committee Reports. A new agenda item, 25th Anniversary Committee, was added to that new section.

ROLL CALL

Recording Secretary called the roll.

Trustees present

Lois Phillips	Jill Ames
Cindy Starks	Dianne Marketti
Ruth Tomlinson	Karla Kuriger
Nancy DeAngelo	

Trustees Absent

None

Staff present

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Sherri Balegno, Recording Secretary
Mary Jo Breneman, Co-Head of Circulation

Others present

Joe Martin, CPA for Brian Zabel & Associates P.C.

CONSENT AGENDA

- 1 September 13, 2011 Regular Board Meeting Minutes (action item)
- 2 Action of Bills (action item)

Motion by Cindy Starks and seconded by Ruth Tomlinson to:

Accept Consent Agenda items one and two

Motion carried by roll call vote.

Ayes: Tomlinson, Ames, Kuriger, Marketti, DeAngelo, Starks, Phillips

Nays: None

Absent: None

Abstain: None

CORRESPONDENCE

Secretary Jill Ames stated the library received a monetary donation from Laura J. (Gervase) Kigin of Saint Paul, MN, and Larry Shear for genealogical research. Three books were donated in memory of PFC Michael Olivieri by Rose McGuire & Family.

PUBLIC COMMENT

None

TREASURER'S REPORT

Treasurer Cindy Starks presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for September (attached). Franciskovich informed the board that a reference clerk resigned. Mary Jo Breneman, Co-Head of Circulation gave a report.

STANDING COMMITTEE REPORT

Budget

Joe Martin, CPA for Brian Zabel & Associates P.C., reviewed the audit with the trustees and answered any questions they had. Trustees have 30 days to review the audit.

Motioned by Cindy Starks and seconded by Dianne Marketti to:

Adopt Resolution 11-1 to determine estimate of funds needed for 2011-2012

fiscal year

Motion carried by roll voice vote.

Ayes: Ames, Kuriger, Marketti, DeAngelo, Starks, Tomlinson, Phillips

Nays: None

Absent: None

Abstain: None

Chairman Cindy Starks handed out the FY 10-11 Q1 Report for trustees review.

Motion by Diane Marketti and seconded by Ruth Tomlinson to:

Authorize Cindy Starks to purchase staff Christmas gifts

Motion carried by roll call vote.

Ayes: Ames, Kuriger, Marketti, DeAngelo, Starks, Tomlinson, Phillips

Nays: None

Absent: None

Abstain: None

The next committee meeting is scheduled for October 27, 2011 at 6:15 p.m.

Policy

The next committee meeting is scheduled for October 27, 2011 at 6:45 p.m.

Building and Grounds

Committee chairman Dianne Marketti reported the new sign is up and running. She said the public bathrooms are pretty well completed. Marketti stated library had a positive security audit performed by the local police department. The police department recommended putting a motion light in the garden area which has already been taken care of.

Motion by Dianne Marketti and seconded by Ruth Tomlinson to:

Hire Greg Lyons for \$5,000.00 for architectural and engineering services to renovate the rental property for library use

Motion carried by roll call vote.

Ayes: Kuriger, Marketti, DeAngelo, Starks, Tomlinson, Ames, Phillips

Nays: None

Absent: None

Abstain: None

No committee meeting was scheduled.

AD HOC COMMITTEE REPORT

25th Anniversary Committee

Cindy Starks gave a report on the last meeting. Key celebration dates set are April 14, 2012 and May 1, 2012. The committee plans to seek prize donations.

Next committee meeting is scheduled for October 26, 2011 at 6:30 p.m.

NEW BUSINESS

Motion by Karla Kuriger and seconded by Nancy DeAngelo to:

Accept the job description for Communications Coordinator Clerk, Level II

Motion carried by voice vote.

Ayes: DeAngelo, Kuriger, Marketti, Phillips

Nays: Ames, Starks, Tomlinson

Absent: None

Abstain: None

Library History Trivia

The trustees enjoyed playing library history trivia which was presented by President Phillips.

ANNOUNCEMENT

November 2 Agenda deadline

November 8 Regular monthly meeting of the Coal City Public Library District at
6:30 p.m.

ADJOURNMENT

Motion by Cindy Starks and seconded by Karla Kuriger to:

Adjourn the meeting

Motion carried by a roll call vote.

Ayes: Marketti, DeAngelo, Starks, Tomlinson, Ames, Kuriger, Phillips

Nays: None

Absent: None

Abstain: None

Meeting was adjourned at 7:55 p.m.

Signature: _____ November 8, 2011

Jill Ames, Secretary