

Coal City Public Library District  
Regular Board Meeting  
August 16, 2011

**CALL TO ORDER**

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 PM.

**CORRECTION TO THE AGENDA**

Added agenda item, By-laws committee, after the Building and Grounds report. Added another agenda item, 25<sup>th</sup> Anniversary Committee, as an ad hoc committee report to follow the By-laws committee.

**ROLL CALL**

Recording Secretary called the roll.

Trustees present

Lois Phillips

Jill Ames

Cindy Starks

Nancy DeAngelo

Ruth Tomlinson

Trustees Absent

Karla Kuriger

Dianne Marketti

Staff present

Jolene Franciskovich, Director

Leah Bill, Assistant Director

Sherri Balegno, Recording Secretary

Heather Czaja, Communications Coordinator

Others present

Sharon Smith, Diamond, IL

**CONSENT AGENDA**

- 1 July 12, 2011 Regular Board Meeting Minutes (action item)
- 2 August 16, 2011 Adjourned Meeting Minutes (action item)
- 3 Action of Bills (action item)
- 4 Search Warrant Policy (action item)

- 5 Meeting Room Policy (action item)
- 6 Minutes Review Committee (action item)

Motion by Cindy Starks and seconded by Nancy DeAngelo to:

**Accept Consent Agenda items one, two, three, four five and six**

Motion carried by roll call vote.

Ayes: Ames, DeAngelo, Starks, Tomlinson, Phillips

Nays: None

Absent: Kuriger, Marketti

**CORRESPONDENCE**

Secretary Jill Ames read a thank you to the board members from the staff.

**PUBLIC COMMENT**

Sharon Smith, library district resident and employee thanked the board for the in-service training day, August 12, 2011. She felt it was very enlightening. She also commented on how the lighting in the parking lot was sufficient for the staff when they were leaving at night and how they felt safe.

**TREASURER’S REPORT**

Treasurer Cindy Starks presented a written treasurer’s report (attached). The report will be filed for audit.

**DIRECTOR’S PROGRESS AND SERVICE REPORT**

Director Jolene Franciskovich submitted the director’s report, which included the statistics for July (attached). Heather Czaja, Communications Coordinator, gave a report on how library information is getting out to the community. The board had no objection to closing at noon on September 24, 2011 for Octoberfest.

**STANDING COMMITTEE REPORT**

**Budget**

Motion by Cindy Starks and seconded by Nancy DeAngelo to:

**Adopt Ordinance 11-1 Budget and Appropriation Ordinance for the fiscal year  
2011-2012**

Motion carried by roll call vote.

Ayes: DeAngelo, Starks, Tomlinson, Ames, Phillips

Nays: None

Absent: Kuriger, Marketti

No committee meeting was scheduled.

**Building and Grounds**

Motion by Ruth Tomlinson and seconded by Cindy Starks to:

**Accept the change order request to add terrazzo in front of the circulation desk for the amount of \$5,198.00**

Motion carried by roll call vote.

Ayes: DeAngelo, Starks, Tomlinson, Ames, Phillips

Nays: None

Absent: Marketti, Kuriger

Ruth Tomlinson discussed the bathroom renovation. She mentioned that we are still waiting for the new LED exterior sign to be delivered.

No committee meeting was scheduled.

**Bylaws**

Next committee meeting was scheduled for August 22, 2011 at 6:15 p.m.

**AD HOC COMMITTEE**

**25<sup>TH</sup> District Anniversary Committee**

Chairman Cindy Starks reported several celebration ideas. Some will be scheduled during National Library Week and the tentative date for a special event-is Saturday, April 14, 2012.

Next committee meeting was scheduled for September 21, 2011 at 6:30 p.m.

**NEW BUSINESS**

Trustees reviewed and discussed Chapter 2 of *Serving Our Public 2.0: Standards for Illinois Public Libraries* in accordance with the Illinois Per Capita Grant requirements.

**ANNOUNCEMENT**

- |              |   |
|--------------|---|
| September 5  | Closed for Labor Day  |
| September 7  | Agenda deadline   |
| September 13 | Regular monthly meeting of the Coal City Public Library District at 6:30 p.m. |

**ADJOURNMENT**

Motion by Cindy Starks and seconded by Jill Ames to:

**Adjourn the meeting**

Motion carried by a roll call vote.

Ayes: Tomlinson, Ames, DeAngelo, Starks, Phillips

Nays: None

Absent: Kuriger, Marketti

Meeting adjourned at 7:20 p.m.

Signature: \_\_\_\_\_ September 13, 2011

Jill Ames, Secretary