

Coal City Public Library District

Regular Board Meeting

November 13, 2018

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

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|--------------------|----------------|
| Carol Crawford | Lois Phillips |
| Nancy DeAngelo | Steve Smith |
| Renee McLuckie | Ruth Tomlinson |
| Kristine McPherson | |

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator
Sherri Balegno, Head of Circulation
Debbi Trotter, Resident
Deb Gowdy, Resident and Coal City Food Pantry representative
Nicole Perino, Resident and Coal City Food Pantry representative

CORRECTIONS TO AGENDA

Ruth Tomlinson changed the Director's report from an action item to an information item on the agenda.

CONSENT AGENDA

1. October 9, 2018 Regular Board Meeting Minutes
2. Action of Bills
3. Personnel Policy Update

Motion by Steve Smith and second by Renee McLuckie that

The Board approve Consent Agenda items 1.) October 9, 2018 Regular Board Meeting Minutes, 2.) Action of Bills and 3.) Personnel Policy Update.

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, DeAngelo, Smith, Tomlinson, McPherson, and Phillips

Nays: None

CORRESPONDENCE

None.

PUBLIC COMMENT

The Board of Trustees presented a check to the Coal City Food Pantry representing the fines collected during the month of October in the amount of \$900.01.

TREASURER'S REPORT

Treasurer McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for October (attached). There is no longer a book sale at the library but rather a donation for books, magazines, etc. The Grundy County Clerk's office was contacted and confirmed that anyone filing a petition to run as a library Board of Trustee must file a Statement of Economic Interest and get a stamped receipt even if they have already filed one this year. The Board had asked the Library Director at the October meeting in what department there was one less staff member. Jolene reported that it was the Circulation Department that had lost a circulation clerk and that the position was not being replaced.

Sherri Balegno, Head of Circulation reported to the Board on the changes in the department, some of the duties of the circulation clerks and new services such as fishing and hunting licenses, passports, HotSpots, disc repair and laminating that the library is providing.

STANDING COMMITTEE REPORT

Budget

Chairman McLuckie reported for the Budget Committee.

Motion by Renee McLuckie and second by Steve Smith that

The Board approve Ordinance No. 18-2 an Ordinance Levying Taxes for Corporate Purposes for fiscal year 2018-2019.

Motion carried by roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Tomlinson, McPherson, Crawford, and Phillips

Nays: None

Policy

Chairman Smith presented the Public Comment Policy and Registered Sex Offender Policy to the Board for their review and consideration at the next regular Board meeting.

Building and Grounds

Chairman DeAngelo set a meeting for the annual review and walk through indoor and outdoor of the library on Tuesday, November 27 at 12:30 pm in the Library Director’s office.

NEW BUSINESS

Illinois Veteran’s History Project

The Board of Trustees reviewed and discussed the Illinois Secretary of State website for the Illinois Veteran’s History Project fulfilling a requirement for the Illinois State Library Per Capita Grant.

ANNOUNCEMENTS

November 21 Library closes at 3 pm

November 22 Library closed for Thanksgiving Day

December 5 Trustee agenda deadline

December 11 Regular monthly meeting of the Coal City Public Library District
at 6:30 p.m., Irving Street Annex, 70 N. Irving Street, Coal City

ADJOURNMENT

Motion by Steve Smith and second by Nancy DeAngelo that

The Board adjourn the November 13, 2018 Regular Board meeting.

Motion carried by a roll call vote.

Ayes: DeAngelo, Smith, Tomlinson, McPherson, Crawford, McLuckie, and Phillips

Nays: None

Meeting was adjourned at 6:59 p.m.

Approved: _____

Signature: _____ December 11, 2018
Steve Smith, Secretary