

Coal City Public Library District

Regular Board Meeting

April 10, 2018

**CALL TO ORDER**

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

**ROLL CALL**

Communications Coordinator called the roll.

Trustees present:

Jill Ames	Lois Phillips
Carol Crawford	Steve Smith
Nancy DeAngelo	Ruth Tomlinson
Renee McLuckie	

Others present:

Jolene Franciskovich, Director  
Leah Bill, Assistant Director  
Cindy Starks, Communications Coordinator  
Mary Jo Breneman, Tech Services  
Mike Kessler, Tech Services

**National Library Week**

The trustees acknowledged the following staff and trustees for their years of service:

Staff:

Jan Frese for 10 years of service.  
Mike Kessler for 10 years of service.  
Mary Jo Breneman for 25 years of service.  
Jolene Franciskovich for 30 years of service.

Trustees:

Renee McLuckie for 5 years of service.  
Steve Smith for 5 years of service.

**CORRECTIONS TO AGENDA**

None.

**CONSENT AGENDA**

1. March 13, 2018 Regular Board Minutes

## 2. Action of Bills

Motion by Smith and second by McLuckie that

**The Board approve consent agenda items 1.) March 13, 2018 Regular Board meeting minutes as written and 2.) Action of Bills.**

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, DeAngelo, Smith, Tomlinson, Ames and Phillips

Nays: None

Abstain: None

### **CORRESPONDENCE**

Secretary Smith reported there was no correspondence.

### **PUBLIC COMMENT**

None.

### **TREASURER'S REPORT**

Treasurer McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

### **DIRECTOR'S PROGRESS AND SERVICE REPORT**

Director Jolene Franciskovich submitted the director's report, which included the statistics for March (attached). The director reported the library attorney recommended all trustees have and use library email accounts for library business.

### **STANDING COMMITTEE REPORT**

#### **Budget**

Chairman McLuckie discussed the Budget FY 17-18 3<sup>rd</sup> quarter report.

The proposed 2018-2019 salary scale recommendation was discussed and will be voted on at the May 8, 2018 regular board meeting.

Chairman McLuckie set a meeting for the Budget Committee on Tuesday, April 17 at 2:00 p.m. in the Irving Street Annex B.

#### **Policy**

Chairman Smith discussed the proposed changes to the Board of Trustees Policy to be voted on at the May 8, 2018 regular board meeting.

Chairman Smith set a meeting for the Policy Committee on Tuesday, May 1 at 3:00 p.m. in the Library Director's office to discuss the Personnel Policy and the Employee Handbook.

## **Building and Grounds**

Chairman DeAngelo set a meeting for Tuesday, April 24 at 2:00 p.m. in the Library Director's office.

## **NEW BUSINESS**

### **Closed Session**

Motion made by DeAngelo and second by McLuckie to

**Move into closed session under 5 ILCS 102/2 (1) to discuss the Annual Director Evaluation.**

Motion carried by roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Tomlinson, Ames, Crawford and Phillips

Nays: None

Abstain: None

Entered closed session at 7:09 p.m.

Returned to open session at 7:30 p.m.

### **Library Director Evaluation**

President Phillips called a special board meeting for Wednesday, April 25 at 6:00 p.m. in the Irving Street Annex B for the purpose of discussing the Library Director's evaluation.

## **ANNOUNCEMENTS**

April 25 Special board meeting of the Coal City Public Library District at  
6:00 p.m. Irving Street Annex, 70 N. Irving Street, Coal City

May 2 Trustee agenda deadline

May 8 Regular monthly meeting of the Coal City Public Library District  
at 6:30 p.m., Irving Street Annex, 70 N. Irving Street, Coal City

## **ADJOURNMENT**

Motion by McLuckie second by Smith to

**Adjourn the April 10, 2018 Regular Board meeting.**

Motion carried by a roll call vote.

Ayes: DeAngelo, Smith, Tomlinson, Ames, Crawford, McLuckie and Phillips

Nays: None

Abstain: None

Meeting was adjourned at 7:33 p.m.

Approved: \_\_\_\_\_

Signature: \_\_\_\_\_ May 8, 2018

Steve Smith, Secretary