

Coal City Public Library District
Regular Board Meeting
August 22, 2017

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Jill Ames	Lois Phillips
Carol Crawford	Steve Smith
Nancy DeAngelo	Ruth Tomlinson
Renee McLuckie	

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Melanie Jones, Communications Coordinator

CORRECTIONS TO AGENDA

There were no corrections to the agenda.

CONSENT AGENDA

1. July 11, 2017 Regular Board Meeting Minutes
2. Action of Bills
3. Finance Policy

Motion by Smith and second by DeAngelo that:

The Board approve consent agenda items 1) July 11, 2017 Regular Board Meeting minutes, 2) Action of Bills and 3) Finance Policy.

Motion carried by roll call vote.

Ayes: Ames, Crawford, McLuckie, DeAngelo, Smith, Tomlinson, Phillips

Nays: None

Absent: None

Abstain: None

CORRESPONDENCE

There was no correspondence.

PUBLIC COMMENT

None

TREASURER'S REPORT

Treasurer McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

PRESIDENT'S REPORT

President Phillips requested the director share information regarding the number of cardholders, discussed trustee training and noted trustees to be cautious of spam emails.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for July, detailed below and also shared the summer reading statistics and annual report statistic comparisons from the last five years.

Leah Bill, Assistant Library Director, shared an update on the new server installation, data migration and the moving of the phone system to VOIP, which is Voice Over Internet Protocol and designed to save money.

STANDING COMMITTEE REPORT

Budget Committee

The Budget and Appropriation Ordinance 17-1 for fiscal year 2017-18 was presented for board approval.

Motion by McLuckie and second by Smith that:

The Board approve Ordinance 17-1 Budget and Appropriation Ordinance FY 2017-2018.

Motion carried by roll call vote.

Ayes: Smith, Tomlinson, Ames, Crawford, McLuckie, DeAngelo, Phillips

Nays: None

Absent: None

Abstain: None

Policy Committee

A meeting was set for August 31, 2017 at 3:00 p.m. to discuss the Meeting Room Policy and Search Warrant Policy.

NEW BUSINESS

Minute Review Committee

Committee Chairperson DeAngelo presented the annual Minute Review.

Motion by DeAngelo and second by McLuckie to:

Approve the Minute Review as presented.

Motion carried by a voice vote.

Ayes: 7

Nays: None

Absent: None

Abstain: None

Intergovernmental Agreement Between The Village of Coal City and the Coal City Public

Library District to Allow Access to Health Insurance Coverage For Coal City Public

Library District Employees

The Intergovernmental Agreement allowing full time library employees to get health insurance coverage through the Village of Coal City was presented for approval and discussed. The library should save approximately 17% on health insurance cost and receive the same coverage.

Motion by McLuckie and second by DeAngelo that:

We approve the Intergovernmental Agreement between The Village of Coal City and the Coal City Public Library District to allow access to health insurance coverage for Coal City Public Library District employees.

Motion carried by a roll call vote.

Ayes: Crawford, McLuckie, DeAngelo, Smith, Tomlinson, Ames, Phillips

Nays: None

Absent: None

Abstain: None

Evaluation Process Review

Trustees McLuckie, Smith and DeAngelo (Chairperson) agreed to be on the Evaluation Process Review Committee.

