

Coal City Public Library District

Regular Board Meeting

April 12, 2016

**CALL TO ORDER**

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

**ROLL CALL**

Recording Secretary called the roll.

Trustees present

Jill Ames	Lois Phillips
Nancy DeAngelo	Steve Smith
Karla Kuriger	Ruth Tomlinson
Renee McLuckie	

Others present

Jolene Franciskovich, Director  
Leah Bill, Assistant Director  
La'Rae Flynn, Recording Secretary  
Irene Shepkowski, Head of Reference Department  
Pat Wharrie, Technical Service Professional  
Brian Grega, Reference Clerk  
Beth Reno, Circulation Clerk

**CORRECTIONS TO AGENDA**

None

**CONSENT AGENDA**

1. March 8, 2016 Regular Board Meeting Minutes (action item)
2. Action of Bills (action item)
3. Ordinance 15-4 Ascertaining the Prevailing Rate Wages (action item)

Motion by Smith and second by McLuckie to

**Approve consent agenda items 1) March 8, 2016 Regular Board Meeting Minutes 2)  
Action of Bills and 3) Ordinance 15-4 Ascertaining the Rate Wage (action item).**

Motion carried by roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Tomlinson, Ames, Kuriger, Phillips

Nays: None

Absent: None

Abstain: None

### **CORRESPONDENCE**

Secretary Steve Smith reported commemorative books were donated by Coal City Public Library staff in memory of Lloyd Welch Sr., the Rolinitis Family donated books in memory of Olivia O'Keefe, and Karla Kuriger donated a children's book. A note expressing appreciation for the library and staff was received from Toni Ryan, a new library district resident.

### **PUBLIC COMMENT**

None

### **TREASURER'S REPORT**

Treasurer Renee McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

### **DIRECTOR'S PROGRESS AND SERVICE REPORT**

Director Jolene Franciskovich submitted the director's report, which included the statistics for March (attached). Recent staff openings were reported. The Director also provided an update on recent activity regarding the Competitive Power Ventures negotiations.

### **STANDING COMMITTEE REPORT**

#### **Budget Committee**

The budget committee presented a third quarter report on the budget for the fiscal year of 2015-2016.

#### **Policy Committee**

Next committee meetings were scheduled for Tuesday, April 26 at 2:00 p.m. and Tuesday, May 3 at 2:30 p.m.

#### **Building and Grounds Committee**

Committee reported on the walk-through of the building and exterior. Minimal repairs and maintenance are needed at this time on the interior and building due to the commendable day to day upkeep and maintenance plan. Village of Coal City maintenance personnel fixed potholes in the alley south of the library.

### **NEW BUSINESS**

### **Code of Conduct**

Motion by Kuriger and second by Tomlinson to

#### **Accept Coal City Public Library District's Code of Conduct as written**

Motion carried by roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Tomlinson, Ames, Kuriger, Phillips

Nays: None

Absent: None

Abstain: None

### **National Library Week**

Service awards were presented to staff members for milestone years of service. Brian Grega and Aimee Cornelio received 5 year service awards, Beth Reno and Kim Wills received 10 year service awards and Leah Bill, Irene Shepkowski, and Pat Wharrie received 20 year service awards. The board discussed National Library Week activities for patrons and staff.

### **Closed Session**

Motion by Smith and second by Kuriger that

#### **The Board move into closed session to discuss the annual director evaluation 5 ILCS 120/2 (1)**

Motion carried by roll call vote.

Ayes: DeAngelo, Smith, Tomlinson, Ames, Kuriger, McLuckie, Phillips

Nays: None

Absent: None

Abstain: None

Entered into closed session at 7:05 p.m.

Returned to open session at 7:18 p.m.

The board scheduled a special board meeting on May 3 at 6:30 p.m. for a closed session to discuss the library director's annual evaluation.

### **ANNOUNCEMENTS**

May 3                      Special board meeting of the Coal City Public Library District at 6:30 p.m., Irving Street Annex, 70 N. Irving Street, Coal City for the purpose of discussing the library director's annual evaluation

May 4                      Deadline for Agenda

May 10                     Regular monthly meeting of the Coal City Public Library District  
                                 at 6:30 p.m., Irving Street Annex, 70 N. Irving Street, Coal City

**ADJOURNMENT**

Motion by DeAngelo and second by Tomlinson to

**Adjourn**

Motion carried by a roll call vote.

Ayes: Tomlinson, Ames, Kuriger, McLuckie, DeAngelo, Smith, Phillips

Nays: None

Absent: None

Abstain: None

Meeting was adjourned at 7:22 p.m.

Signature: \_\_\_\_\_ May 10, 2016

Steve Smith, Secretary