

Coal City Public Library District

Regular Board Meeting

December 8, 2015

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Recording Secretary called the roll.

Trustees present

Jill Ames	Lois Phillips
Karla Kuriger	Steve Smith
Renee McLuckie	Ruth Tomlinson

Trustees absent

Nancy DeAngelo

Others present

Jolene Franciskovich, Director
Leah Bill, Assistant Director
La'Rae Flynn, Recording Secretary
Cindy Starks, district resident

CORRECTIONS TO AGENDA

President Phillips added an information item, Executive Committee Policy Recommendation, to the Executive Committee Report.

CONSENT AGENDA

1. October 27, 2015 Long Range Plan Meeting Minutes (action item)
2. November 10, 2015 Public Hearing Meeting Minutes (action item)
3. November 10, 2015 Regular Board Meeting Minutes (action item)
4. November 17, 2015 Executive Committee Meeting Minutes (action item)
5. Action of Bills (action item)
6. Employee Handbook Updates (action item)
7. Collection Management Policy (action item)

Motion by Smith and second by Tomlinson to

Approve consent agenda items 1) October 27, 2015 Long Range Plan Meeting Minutes 2) November 10, 2015 Public Hearing Meeting Minutes 3) November 10, 2015 Regular Board Meeting Minutes 4) November 17, 2015 Executive Committee Meeting Minutes 5) Action of Bills 6) Employee Handbook Updates and 7) Collection Management Policy

Motion carried by roll call vote.

Ayes: Smith, Tomlinson, Ames, Kuriger, McLuckie, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

CORRESPONDENCE

Memorial donations for Bertha McMillin were made by the library staff and by the Starks family.

PUBLIC COMMENT

District resident, Cindy Starks, expressed her gratitude to the trustees by thanking them for their dedication, attention to details, and forward-thinking.

TREASURER'S REPORT

Treasurer Renee McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for November (attached).

ETHICS PRESENTATION

An ethics presentation, presented by Cindy Starks, provided information to the Board of Trustees about appropriate conduct in the areas of gift-giving, conflict of interest, statement of economic interest, and prohibited political activity.

STANDING COMMITTEE REPORT

Executive Committee

President Phillips presented two recommendations from the Executive Committee regarding proposed changes for the Board of Trustees Policy. Trustees will review the Nomination

Procedure for Board Officers and Trustee–Library Director Contact Between Meetings until the next regular meeting. The board discussed creating a Board Mission Statement.

Motion by Smith and second by McLuckie that

the Board approve the proposed Board Mission Statement

Motion carried by a roll call vote.

Ayes: Smith, Tomlinson, Ames, Kuriger, McLuckie, Phillips

Nays:

Absent: DeAngelo

Abstain: None

Policy Committee

Motion by Smith and second by Kuriger that

the Board approve the Circulation Policy as amended with required information

Motion carried by a roll call vote.

Ayes: Ames, Kuriger, McLuckie Smith, Tomlinson, Phillips

Nays:

Absent: DeAngelo

Abstain: None

AD HOC COMMITTEE REPORT

Long Range Plans

Motion by Tomlinson and second by Smith to

Accept the Coal City Public Library District’s Strategic Plan 2015-2018.

Motion carried by a roll call vote.

Ayes: Ames, Kuriger, McLuckie Smith, Tomlinson, Phillips

Nays:

Absent: DeAngelo

Abstain: None

NEW BUSINESS

Motion by Smith and second by Kuriger that

the Board approve the Amended Dresden Power Station Real Property Tax Assessment Settlement Agreement, as presented.

Motion carried by a roll call vote.

Ayes: Tomlinson, Ames, Kuriger, McLuckie Smith, , Phillips

Nays:

Absent: DeAngelo

Abstain: None

Closed Session

Motion by Smith and second by Kuriger to

Move into closed session under 5 ILCS 120/2 (21) for semi-annual review of closed session meeting minutes

Motion carried by roll call vote.

Ayes: Smith, Tomlinson, Ames, Kuriger, McLuckie, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

Entered into closed session at 7:17 p.m.

Returned to open session at 7:23 p.m.

Motion by Smith and second by McLuckie that

The Board approve and open closed meeting minutes from the June 9th, 2015 (1) and from the June 9th, 2015 (2) and to destroy audio tapes from December 10, 2013, April 1, 2014, and April 8th 2014 closed session meetings

Motion carried by roll call vote.

Ayes: McLuckie, Smith, Tomlinson, Ames, Kuriger, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

ANNOUNCEMENTS

December 23 Library will close at noon

December 24 & 25 Library will close for Christmas

December 31 Library will close for New Year's Eve

January 6 Deadline for Agenda
January 12 Regular monthly meeting of the Coal City Public Library District
 at 6:30 p.m., Irving Street Annex, 70 N. Irving Street, Coal City

ADJOURNMENT

Motion by Tomlinson and second by Kuriger to

adjourn the meeting

Motion carried by a roll call vote.

Ayes: Tomlinson, Ames, Kuriger, McLuckie, Smith, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

Meeting was adjourned at 7:28 p.m.

Signature: _____ January 12, 2016

Steve Smith, Secretary