

Coal City Public Library District

Regular Board Meeting

April 14, 2015

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Recording Secretary called the roll.

Trustees present

Jill Ames

Lois Phillips

Renee McLuckie

Steve Smith

Ruth Tomlinson

Trustees absent

Nancy DeAngelo

Karla Kuriger

Staff present

Jolene Franciskovich, Director

Leah Bill, Assistant Director

Irene Shepkowski, Head of Reference

Dixie Wiley, Recording Secretary

CORRECTIONS TO AGENDA

Director Jolene Franciskovich changed the person reporting on Long Range Plans Committee from Steve Smith to Lois Phillips.

CONSENT AGENDA

1. March 10, 2015 Regular Board Minutes (action item)
2. Action of Bills (action item)
3. Ordinance 14-5 Ascertaining the Prevailing Rate of Wages (action item)
4. CCPLD Library Director Special Action Form (action item)
5. Library Director Work Performance Communication (action item)
6. Bylaws (action item)

Motion by Ruth Tomlinson and second by Renee McLuckie that

the Board approved consent agenda items 1) March 10, 2015 Regular Board Minutes, 2) Action of Bills, 3) Ordinance 14-5 Ascertaining the Prevailing Rate of Wages, 4) CCPLD Library Director Special Action Form, 5) Library Director Work Performance Communication, and 6) Bylaws.

Motion carried by roll call vote.

Ayes: Tomlinson, Ames, McLuckie, Smith, Phillips

Nays: None

Absent: Kuriger, DeAngelo

Abstain: None

CORRESPONDENCE

Secretary Jill Ames reported a donation was made by Manhattan Public Library District for the use of the library's Mini Golf Game, by the Will/Grundy County Genealogical Society, and the St. Juvin VFW Post donated a POW/MIA flag for the library grounds. The Board also received a thank you card from the staff for the fruit tray they provided for National Library Week.

PUBLIC COMMENT

None

TREASURER'S REPORT

Treasurer Steve Smith presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for March (attached). She explained details about Area Training for Librarians and Staff (ATLAS) trustee training, which will be held on May 16 in Tinley Park. Jill Ames will attend. The Director announced that the Communications Coordinator is resigning as of May 1. Irene Shepkowski, Head of Reference, gave a report.

STANDING COMMITTEE REPORT

Budget Committee

Chairman Steve Smith reported that, except for land acquisition, overall spending so far this year is under budget at 69%.

Policy Committee

Steve Smith discussed proposed changes to the Employee Handbook, General, Identity Protection and Board Policies. Trustees will review the recommended changes and vote on approval next month.

Building and Grounds Committee

Chairman Ruth Tomlinson reported on 1) repairs that must be made to the elevator per the State Fire Inspector, 2) investigating ways to demolish the house on 310 Division St., 3) a grant being pursued by the Teen Department to better utilize the space in their office, 4) a broken grate, and 5) whether to replace diseased trees in the public parking lot.

AD HOC COMMITTEE REPORT

Long Range Plans Committee

President Lois Phillips reported that the committee will survey the community in May for feedback to use in the Long Range Plan. The committee is also discussing how to structure the plan.

NEW BUSINESS

Reichhold Bankruptcy Joint Representation Agreement

President Lois Phillips explained that local taxing bodies are proposing to consolidate their efforts to secure unpaid taxes from the bankruptcy of Reichhold Chemicals, Inc. Motion by Renee McLuckie and second by Jill Ames that

the Library participates in the Reichhold Bankruptcy Joint Representation Agreement.

Motion carried by a roll call vote.

Ayes: McLuckie, Smith, Tomlinson, Ames, Phillips

Nays: None

Absent: DeAngelo, Kuriger

Abstain: None

Closed Session

Motion by Steve Smith and second by Renee McLuckie that

The Board move into closed session to discuss the annual director evaluation

Motion carried by roll call vote.

Ayes: Smith, Tomlinson, Ames, McLuckie, Phillips

Nays: None

Absent: DeAngelo, Kuriger

Abstain: None

Entered into closed session at 7:14 pm

Returned to open session at 7:27 pm

No action was taken by the board.

Trivia Challenge

President Lois Phillips announced a Trivia Challenge for board members and library staff.

The activity is designed to highlight and learn library and board history.

ANNOUNCEMENTS

May 6 Deadline for Agenda

May 12 Regular monthly meeting of the Coal City Public Library District
at 6:30 p.m., Irving Street Annex, 70 N. Irving Street, Coal City

ADJOURNMENT

Motion by Ruth Tomlinson and second by Jill Ames that

the Board adjourn the April 14, 2015 regular board meeting.

Motion carried by a roll call vote.

Ayes: Smith, Tomlinson, Ames, McLuckie, Phillips

Nays: None

Absent: Kuriger, DeAngelo

Abstain: None

Meeting was adjourned at 7:30 p.m.

Signature: _____ April 14, 2015

Jill Ames, Secretary