

Coal City Public Library District

Regular Board Meeting

October 14, 2014

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Recording Secretary called the roll.

Trustees present

Jill Ames

Lois Phillips

Karla Kuriger

Steve Smith

Renee McLuckie

Ruth Tomlinson

Trustees Absent

Nancy DeAngelo

Staff present

Jolene Franciskovich, Director

Leah Bill, Assistant Director

Sherri Balegno, Recording Secretary

Mary Jo Breneman, Co-Head of the Circulation Department

Others present

Joe Martin, CPA, Brian Zabel & Associates

CORRECTIONS TO AGENDA

None

CONSENT AGENDA

1. September 9, 2014 Regular Board Meeting Minutes (action item)
2. Action of Bills (action item)
3. Corporate Credit Card Policy (action item)
4. Freedom Of Information Act (action item)
5. Investment Policy (action item)

Motion by Steve Smith and second by Ruth Tomlinson

That the Board approve agenda items 1) September 9, 2014 Regular Board Meeting Minutes, 2) Action of Bills, 3) Corporate Credit Card Policy, 4) Freedom of Information Act and 5) Investment Policy

Motion carried by roll call vote.

Ayes: Smith, Tomlinson, Ames, Kuriger, McLuckie, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

CORRESPONDENCE

Secretary Jill Ames reported a commemorative book honoring Eileen Ames was donated by Jolene Franciskovich.

PUBLIC COMMENT

None

TREASURER'S REPORT

Treasurer Steve Smith presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for September (attached). Co-Heads of Circulation, Mary Jo Breneman and Sherri Balegno provided an update on the Circulation Department. Trustees had no objection to closing the library on August 7, 2015 for All Staff In-Service Day.

STANDING COMMITTEE REPORT

Budget

Joe Martin, from Brian Zabel & Associates P.C., reviewed the audit with the trustees and answered any questions they had. He reported the library received a clean audit. Trustees have 30 days to review the audit.

Motion by Steve Smith and second by Karla Kuriger to

Approve Resolution 14-1 Resolution to determine Estimate of Funds needed for 2014-2015 Fiscal Year.

Motion carried by roll call vote.

Ayes: Smith, Tomlinson, Ames, Kuriger, McLuckie, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

Committee Chairman Steve Smith handed out the FY 14-1 Q1 Report for trustees to review.

Trustees discussed staff Christmas gifts.

No committee meeting was scheduled.

Policy

Next committee meeting was scheduled for October 28, 2014 at 3:00 p.m.

AD HOC COMMITTEE

Personnel Committee

Steve Smith handed out the proposed job description for the Library Director for trustees to review. Comments and any feedback will be discussed to the next meeting.

Next committee meeting was scheduled for October 29, 2014 at 4:30 p.m. If necessary a second meeting was scheduled for November 6, 2014 at 6:00 p.m.

NEW BUSINESS

Closed Session

Motion by Steve Smith and second by Karla Kuriger to

Go into closed session to discuss property

Motion carried by roll call vote.

Ayes: Kuriger, McLuckie, Smith, Tomlinson, Ames, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

Entered into Closed Session at 7:06 p.m.

Returned to Open Session at 7:38 p.m.

No action was taken.

ANNOUNCEMENT

November 5 Deadline for agenda items

November 11 Regular monthly meeting of the Coal City Public Library District
at the Irving Street Annex, 6:30 p.m.

ADJOURNMENT

Motion by Ruth Tomlinson and second by Jill Ames to

Adjourn the meeting

Motion carried by a roll call vote.

Ayes: Ames, Kuriger, McLuckie, Smith, Tomlinson, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

Meeting was adjourned at 7:39 p.m.

Signature: _____ November 11, 2014

Jill Ames, Secretary