

Coal City Public Library District  
Regular Board Meeting  
February 11, 2014

**CALL TO ORDER**

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

**ROLL CALL**

Recording Secretary called the roll.

Trustees present

Lois Phillips

Steve Smith

Karla Kuriger

Ruth Tomlinson

Jill Ames

Renee McLuckie

Trustees Absent

Nancy DeAngelo

Staff present

Jolene Franciskovich, Director

Leah Bill, Assistant Director

Sherri Balegno, Recording Secretary

Others present

None

**CORRECTIONS TO AGENDA**

None

**CONSENT AGENDA**

1. January 14, 2014 Regular Board Meeting Minutes (action item)
2. Action of Bills (action item)
3. January 21, 2014 Board Information Committee Minutes (action item)

Motion by Steve Smith and seconded by Karla Kuriger to

**Accept consent agenda items #1; 1/14/14 Regular Board Meeting Minutes,  
#2; Action of Bills and #3; Board Information Minutes**

Motion carried by roll call vote.

Ayes: Ames, Kuriger, McLuckie, Smith, Tomlinson, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

### **CORRESPONDENCE**

Secretary Jill Ames read a thank you from staff member, Pat Wharrie, regarding Christmas gifts. A monetary gift was donated in memory of Don Barkley by the Starks Family.

Several DVD's, CD's and books were donated to the library by Brian Grega.

### **PUBLIC COMMENT**

None

### **TREASURER'S REPORT**

Treasurer Steve Smith presented a written treasurer's report (attached). The report will be filed for audit.

### **DIRECTOR'S PROGRESS AND SERVICE REPORT**

Director Jolene Franciskovich submitted the director's report, which included the statistics for December (attached).

### **STANDING COMMITTEE REPORT**

#### **Policy Committee**

Steve Smith handed out the proposed Employee Handbook for trustees to review.

No committee meeting was scheduled.

#### **Building and Grounds Committee**

Ruth Tomlinson reported the January 28, 2014 committee meeting was cancelled due to the weather and was rescheduled for February 2, 2014 at 6:30 p.m.

Motion by Ruth Tomlinson and second by Karla Kuriger to

**To accept the bid of \$8,647.77 from Lincoln Office for creating a quiet study area**

Motion carried by roll call vote.

Ayes: Smith, Tomlinson, Ames, Kuriger, McLuckie, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

Motion by Ruth Tomlinson and second by Karla Kuriger to

**Accept the proposal from Correct Electric, Inc. for \$13,379.00 to install security cameras.**

Motion carried by roll call vote.

Ayes: Kuriger, McLuckie, Smith, Tomlinson, Ames, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

Ruth Tomlinson reported the HVAC (Heating Ventilation and Air conditioning) contract was contracted to Hill Mechanical Service. Repairs were made on a blower in the restroom and a water line leak. Some interior ballasts were replaced as well as a sparking fuse box in the fire pump room. Ruth explained flag requirements: the library is required to follow the Illinois Flag Display Act which includes the Governor's orders to fly the flag at half-staff.

Next committee meeting was scheduled for March 4, 2014 at 6:00 p.m.

### **AD HOC COMMITTEE**

#### **Board Information Committee**

Motion by Karla Kuriger and seconded by Steve Smith to

**Accept recommended changes to board handouts**

Motion carried by voice vote.

Ayes: 6

Nays: 0

Absent: 1

Abstain: 0

### **NEW BUSINESS**

#### **Dresden Settlement Agreement**

The trustees agreed by general consent to the proposed Dresden Settlement Agreement in principle.

#### **Closed Session**

Motion by Steve Smith and second by Ruth Tomlinson to

**Enter into closed session to discuss the library director's evaluation**

Motion carried by roll call vote.

Ayes: McLuckie, Smith, Tomlinson, Ames, Kuriger, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

Entered into Closed Session at 6:55 p.m.

Returned to Open Session at 7:19 p.m.

No action was taken at this time.

**Meeting Evaluation**

Lois Phillips discussed the results of the evaluation.

**Robert’s Rules Made Simple**

Trustees recommended postponing this until next month due to weather conditions.

**ANNOUNCEMENT**

March 5 Deadline for Agenda

March 11 Regular monthly meeting of the Coal City Public Library District  
at 6:30 p.m.

**ADJOURNMENT**

Motion by Steve Smith and seconded by Karla Kuriger to

**Adjourn the February 11, 2014 meeting**

Motion carried by a roll call vote.

Ayes: Smith, Tomlinson, Ames, Kuriger, McLuckie, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

Meeting was adjourned at 7:28 p.m.

Signature: \_\_\_\_\_ March 11, 2014

Jill Ames, Secretary