

Coal City Public Library District
Regular Board Meeting
October 8, 2013

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Recording Secretary called the roll.

Trustees present

Dianne Marketti	Steve Smith
Karla Kuriger	Ruth Tomlinson
Jill Ames	Nancy DeAngelo
Lois Phillips	

Trustees Absent

None

Staff present

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Sherri Balegno, Recording Secretary

Others present

Joseph F. Martin, CPA, MST, Brian Zabel & Associates

CORRECTIONS TO AGENDA

None

CONSENT AGENDA

1. September 10, 2013 Regular Board Meeting Minutes (action item)
2. Action of Bills (action item)
3. Meeting Room Policy (action item)
4. Search Warrant Policy (action item)

Motion by Steve Smith and seconded by Dianne Marketti to

Accept consent agenda items one, two, three and four

Motion carried by roll call vote.

Ayes: DeAngelo, Smith, Tomlinson, Ames, Kuriger, Marketti, Phillips

Nays: None

Absent: None

Abstain: None

CORRESPONDENCE

Secretary Jill Ames reported that books were donated in memory of Mac McMillin by the Starks Family and CCPLD staff. A book was donated in memory of Eleanor Ashamy by Louise Martin. Board Secretary, Dianne Marketti announced that for personal reasons she is resigning from the board, effective Wednesday October 9, 2013.

PUBLIC COMMENT

None

TREASURER'S REPORT

Treasurer Steve Smith presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for September (attached). Assistant Director, Leah Bill, reported on library technology. Director Jolene Franciskovich announced that Danielle Diamond, Head of Teen Service was awarded the MAVEN Grant, which includes a trip to NASA and S.T.E.M (Science, Technology, Engineering and Math) Club training and materials. Jolene will update the board at the November meeting.

STANDING COMMITTEE REPORT

Budget

Joe Martin, from Brian Zabel & Associates P.C., reviewed the audit with the trustees and answered any questions they had. He reported the library received a clean audit. Trustees have 30 days to review the audit.

Motion by Steve Smith and seconded by Karla Kuriger to

Adopt Resolution 13-1 to determine estimate of funds needed

Motion carried by roll call vote.

Ayes: Kuriger, Marketti, DeAngelo, Smith, Tomlinson, Kuriger, Phillips

Nays: None

Absent: None

Abstain: None

Chairman Steve Smith handed out the FY13-14 Q1 Budget Report. Trustees discussed staff Christmas gifts.

No committee meeting was scheduled.

Policy

Next committee meeting was scheduled for October 24, 2013 at 1:30 p.m.

NEW BUSINESS

Roberts Rules Made Simple Chapter 12 & 13

Trustees watched and discussed Chapter 12: Previous Question & Chapter 13: Conclusion, a Training DVD, started in November as part of an on-going training.

Board Information Committee

President Lois Phillips asked for volunteers to form an Ad-Hoc Committee on Board Information. Karla Kuriger, Steve Smith and Jill Ames volunteered with Karla being the Chairman.

Phillips asked that all committee members inform their committee chair and either the director or herself if they are unable to attend a committee meeting.

ANNOUNCEMENT

November 6 Agenda Deadline

November 12 Regular monthly meeting of the Coal City Public Library District
at 6:30 p.m.

ADJOURNMENT

Motion by Steve Smith and seconded by Karla Kuriger to:

Adjourn the meeting

Motion carried by a roll call vote.

Ayes: Tomlinson, Ames, Kuriger, Marketti, DeAngelo, Smith, Phillips

Nays: None

Absent: None

Abstain: None

Meeting was adjourned at 7:52 p.m.

Signature: _____ November 12, 2013

Jill Ames, Secretary