

Coal City Public Library District
Regular Board Meeting
February 12, 2013

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 PM.

ROLL CALL

Recording Secretary called the roll.

Trustees present

Lois Phillips

Jill Ames

Dianne Marketti

Karla Kuriger

Cindy Starks

Ruth Tomlinson

Trustees Absent

Nancy DeAngelo

Staff present

Jolene Franciskovich, Director

Leah Bill, Assistant Director

Sherri Balegno, recording secretary

Others present

Steve Smith, resident

CORRECTION TO THE AGENDA

None

CONSENT AGENDA

1. January 8, 2013 Regular Board Meeting Minutes (action item)
2. Action of Bills (action item)

Motion by Cindy Starks and seconded by Karla Kuriger to

Accept consent agenda items one and two

Motion carried by roll call vote.

Ayes: Ames, Kuriger, Marketti, Starks, Tomlinson, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

CORRESPONDENCE

Secretary Jill Ames read several thank you cards from staff. Books were donated in Memory of Elberta Wolters, Jim Vilt and Orville Wattles by CCPLD staff. A book was donated by the Coal City Fire Protection District. A thank you was received from the Coal City Food Pantry for the collection of personal products donated on December 17, 2012 and January 17, 2013. A thank you was received from Shannon Manietta and Deb Percy on behalf of the Promfest Committee for support in the 2012 Festival of Trees event.

PUBLIC COMMENT

None

TREASURER’S REPORT

Treasurer Cindy Starks presented a written treasurer’s report (attached). The report will be filed for audit.

DIRECTOR’S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director’s report, which included the statistics for January (attached). The board had no objection to letting the library be a polling place, if needed, for township elections. Jolene gave an update on Exelon’s Dresden Station property assessment. The new library card was previewed by the trustees.

STANDING COMMITTEE REPORT

Policy Committee

Chairman Ruth Tomlinson handed out the proposed Board ADA Policy, the proposed Reference Policy and the proposed Circulation Policy section to the trustees to review for 30 days.

No committee meeting was scheduled.

Building and Grounds

Motion by Dianne Marketti and seconded by Ruth Tomlinson to

Progress with change order for \$2,351.75 to comply with village engineer’s specifications for Irving Street Annex

Motion carried by roll call vote.

Ayes: Kuriger, Marketti, Starks, Tomlinson, Ames, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

Motion by Dianne Marketti and second by Ruth Tomlinson to

Purchase 8 tables from Lincoln Office Furniture and set up included for \$3,454.06.

Motion carried by roll call vote.

Ayes: Starks, Tomlinson, Ames, Kuriger, Marketti, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

Motion by Dianne Marketti and seconded by Karla Kuriger to

Upgrade library's alarm systems for \$17,380.00 by Correct Electric, Inc.

Motion carried by roll call vote.

Ayes: Tomlinson, Ames, Kuriger, Marketti, Starks, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

No committee meeting was scheduled.

Bylaws

Next committee meeting was scheduled for February 19, 2013 at 6:30 p.m.

NEW BUSINESS

Irving Street Annex Open House

The board discussed a possible Irving Street Annex open house. President Phillips appointed Jill Ames as liaison.

Robert's Rules Made Simple – Chapter 5

Trustees watched and discussed the next session, Chapter five: Voting, of a training video started in November.

Homeland Security

A handout was given to trustees as they watched and discussed the video, "Active Shooter How to Respond" by the U. S. Department of Homeland Security.

Closed Session

Motion by Cindy Starks and seconded by Ruth Tomlinson to

Enter into closed session under 5 ILCS 120/2 to discuss the annual library director's evaluation

Motion carried by roll call vote.

Ayes: Ames, Kuriger, Marketti, Starks, Tomlinson, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

Entered into Closed Session at 7:34 p.m.

Returned to Open Session at 7:52 p.m.

A special meeting was set for March 5, 2013 at 6:30 p.m. to discuss the library director's evaluation.

MEETING SUMMARY

President Phillips and the trustees reviewed important issues discussed at this meeting.

ANNOUNCEMENT

March 5 Special Meeting to discuss the Library Director's Evaluation at 6:30 p.m.

March 6 Deadline for Agenda

March 12 Regular monthly meeting of the Coal City Public Library District at 6:30 p.m.

ADJOURNMENT

Motion by Cindy Starks and seconded by Ruth Tomlinson to:

Adjourn the meeting

Motion carried by a roll call vote.

Ayes: Tomlinson, Ames, Kuriger, Marketti, Starks, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

Meeting was adjourned at 7:58 p.m.

Signature: _____ March 12, 2012

Jill Ames, Secretary