

Coal City Public Library District  
Regular Board Meeting  
April 9, 2013

**CALL TO ORDER**

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 PM.

Dianne Marketti was appointed Acting Secretary for the meeting.

**CORRECTION TO THE AGENDA**

Move agenda item, Director's Salary (action item), from Budget Standing Committee Report to New Business after Closed Session.

**ROLL CALL**

Recording Secretary called the roll.

Trustees present

Lois Phillips

Cindy Starks

Dianne Marketti

Ruth Tomlinson

Karla Kuriger

Trustees Absent

Jill Ames

Nancy DeAngelo

Staff present

Jolene Franciskovich, Director

Leah Bill, Assistant Director

Sherri Balegno, recording secretary

Others present

Steve Smith, resident

**CONSENT AGENDA**

1. March 12, 2013 Regular Board Meeting Minutes (action item)
2. Action of Bills (action item)
3. Bylaws (action item)
4. Ordinance 12-3 Ascertainning the Prevailing Rate of Wages (action item)

Motion by Cindy Starks and seconded by Dianne Marketti to

**Accept consent agenda items one, two, three, and four**

Motion carried by roll call vote.

Ayes: Kuriger, Marketti, Starks, Tomlinson, Phillips

Nays: None

Absent: Ames, DeAngelo

Abstain: None

**CORRESPONDENCE**

Secretary pro-tem, Dianne Marketti reported books were donated in memory of Eleanor Fulton by Lois Phillips, in memory of Olivia O’Keefe by Mike, Missie and Arwen Rolinitis and Marilyn Hook. A monetary donation was given to the library by the Starks Family in memory of Nancy Akin.

**PUBLIC COMMENT**

None

**TREASURER’S REPORT**

Treasurer Cindy Starks presented a written treasurer’s report (attached). The report will be filed for audit.

**DIRECTOR’S PROGRESS AND SERVICE REPORT**

Director Jolene Franciskovich submitted the director’s report, which included the statistics for March (attached). Franciskovich reported that it is not possible to collaborate on staff health insurance with the school due to legal issues, but she is checking other sources. She also handed out her annual goals for FY13-14 for the trustees to review.

**STANDING COMMITTEE REPORT**

**Budget**

Chairman Cindy Starks handed out the FY12-13 Q3 Report for trustees to review.

No committee meeting was scheduled.

**Policy Committee**

Chairman Ruth Tomlinson handed out the proposed General and Identity Protection Policies for trustees to review for 30 days

No committee meeting was scheduled.

**Building and Grounds**

Motion by Dianne Marketti and seconded by Ruth Tomlinson to

**Accept the Irving Street Annex change order to have a Knox Box installed for \$386.40**

Motion carried by roll call vote.

Ayes: Kuriger, Marketti, Starks, Tomlinson, Phillips

Nays: None

Absent: DeAngelo, Ames

Abstain: None

Motion by Dianne Marketti and seconded by Ruth Tomlinson to

**Make Irving Street Annex final payment to Brandt for \$76,311.56 which includes \$1,140.97 credit for replacement of lilac bush, bad striping and door repainting.**

Motion carried by roll call vote.

Ayes: Marketti, Starks, Tomlinson, Kuriger, Phillips

Nays: None

Absent: DeAngelo, Ames

Abstain: None

Marketti handed out a March and April schedule of meetings for the Irving Street Annex.

Next committee meeting was scheduled for April 23, 2013 at 9:15 a.m.

**NEW BUSINESS**

**Closed Session**

Motion by Cindy Starks and seconded by Karla Kuriger to

**Enter into closed session under 5 ILCS 120/2 (1) to discuss the annual library director salary**

Motion carried by roll call vote.

Ayes: Starks, Tomlinson, Kuriger, Marketti, Phillips

Nays: None

Absent: DeAngelo, Ames

Abstain: None

Entered into Closed Session at 7:00 p.m.

Returned to Open Session at 7:16 p.m.

**Director Salary Increase**

No action was taken at this time

**Serving Our Public 2.0: Standards for Illinois Public Libraries**

Trustees reviewed and discussed Chapter 10 of *Serving Our Public 2.0: Standards for Illinois Public Libraries*, as required by the State Library for Per Capita Grant funding.

**Robert’s Rules Made Simple – Chapter 7**

Trustees watched and discussed the next session, Chapter Seven: Amendments, of a training DVD, started in November.

**Executive Committee**

Next committee meeting was scheduled for April 19, 2013 at 9:15 a.m.

**MEETING SUMMARY**

President Phillips and the trustees reviewed important issues discussed at this meeting.

**ANNOUNCEMENT**

- April 9 Executive Committee Meeting at 7:30 p.m.
- April 14-20 National Library Week
- April 16 Irving Street Annex Grand Opening 6:00 p.m. – 8:00 p.m.
- May 8 Agenda Deadline
- May 14 Regular monthly meeting of the Coal City Public Library District  
At 6:30 p.m.

**ADJOURNMENT**

Motion by Kala Kuriger and seconded by Cindy Starks to:

**Adjourn the April 9 board meeting**

Motion carried by a roll call vote.

Ayes: Starks, Tomlinson, Kuriger, Marketti, Phillips

Nays: None

Absent: DeAngelo, Ames

Abstain: None

Meeting was adjourned at 7:55 p.m.

Signature: \_\_\_\_\_ May 14, 2012

Dianne Marketti, Secretary Pro-Tem