

Coal City Public Library District  
Regular Board Meeting  
May 8, 2012

**CALL TO ORDER**

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 PM.

**CORRECTION TO THE AGENDA**

Consent agenda item #3, Board Policy, was moved to the Policy Committee Report as an action item. The AD HOC committee, 25<sup>th</sup> Anniversary, was added to report after Standing Committee reports. The agenda item, Meeting Survey, was added to New Business.

**ROLL CALL**

Recording Secretary called the roll.

Trustees present

Lois Phillips

Jill Ames

Cindy Starks

Ruth Tomlinson

Karla Kuriger

Trustees Absent

Dianne Marketti

Nancy DeAngelo

Staff present

Jolene Franciskovich, Director

Leah Bill, Assistant Director

Sherri Balegno, Recording Secretary

Karla Welch, Head of Adult Services

Others present

None

**CONSENT AGENDA**

1. March 13, 2012 Regular Board Meeting Minutes (action item)
2. Action of Bills (action item)

Motion by Karla Kuriger and seconded by Ruth Tomlinson to

**Accept Consent Agenda items one and two**

Motion carried by roll call vote.

Ayes: Ames, Kuriger, Tomlinson, Phillips

Nays: None

Absent: Marketti, DeAngelo

Abstain: Starks

### **CORRESPONDENCE**

Secretary Jill Ames read a thank you from the staff for National Library Week. A thank you was sent to the library from Carol Milburn for the Walmart gift card she won during our 25<sup>th</sup> Anniversary Celebration. A thank you was received from Sharon Smith in appreciation for her 30 year service award. Also a thank you was received from Sherri Balegno for the flowers she received for Administrative Assistants Day. A monetary donation was received from Emmit Blacksmith from Kirksville, MO for help with genealogical research.

### **PUBLIC COMMENT**

None

### **TREASURER'S REPORT**

Treasurer Cindy Starks presented a written treasurer's report (attached). The report will be filed for audit.

### **DIRECTOR'S PROGRESS AND SERVICE REPORT**

Director Jolene Franciskovich submitted the director's report, which included the statistics for April (attached). Trustees had no objection to closing the library on July 5, 2012 for an All Staff In-Service Day. Franciskovich stated she added the Q1 update to the handouts. Karla Welch, head of Adult Services did a report on her department.

### **STANDING COMMITTEE REPORT**

#### **Building and Grounds**

No action was taken on the Circ Desk Terrazzo.

No committee meeting was scheduled.

#### **Policy**

Cindy Starks handed out standing committee descriptions that were proposed as an additional section in the Board of Trustees policy. The revised, proposed policy will be reviewed for 30 days.

No committee meeting was scheduled.

**AD HOC COMMITTEE REPORT**

**25<sup>th</sup> District Celebration Committee**

Chairman Cindy Starks gave a final report on the library anniversary celebrations. She felt the celebration was a success and she thanked the committee for all their hard work.

**NEW BUSINESS**

**Closed Session**

Motion by Cindy Starks and seconded by Karla Kuriger to

**Enter into Closed Session under to 5ILCS 120/2 to discuss the Director's salary**

Motion carried by roll call vote.

Ayes: Kuriger, Starks, Tomlinson, Ames, Phillips

Nays: None

Absent: Marketti, DeAngelo

Abstain: None

Entered into closed session at 7:31 p.m.

Returned to open session at 8:00 p.m.

Motion by Cindy Starks and seconded by Karla Kuriger to

**Give the library director a 3% Salary increase to become effective July 1, 2012**

Motion carried by roll call vote.

Ayes: Ames, Kuriger, Starks, Tomlinson, Phillips

Nays: None

Absent: Marketti, DeAngelo

Abstain: None

Motion by Cindy Starks and seconded by Jill Ames

**A onetime bonus for exceptional performance in the amount of \$1,000.00 to be paid within 30 day to the library director**

Motion carried by a roll call vote.

Ayes: Kuriger, Starks, Ames, Phillips

Nays: Tomlinson

Absent: Marketti, DeAngelo

Abstain: None

Motion by Cindy Starks and second by Karla Kuriger to

**Adopt ordinance 11-4 approving a contribution to the Village of Coal City**

Motion carried by a roll call vote.

Ayes: Ames, Kuriger, Starks, Tomlinson, Phillips

Nays: None

Absent: Marketti, DeAngelo

Abstain: None

**Library Committee Operations Analysis Results**

President Phillips asked the trustees to review the analysis results of for 30 days and discuss them at the next meeting.

**Committee Interest Survey**

President Phillips handed out a survey to the trustees and asked that they be returned to her by Saturday May 12, 2012.

**Meeting Summary**

President Phillips and the trustees reviewed important issues discussed at this meeting.

**ANNOUNCEMENT**

- |         |   |
|---------|---|
| May 19  | Summer Reading Starts   |
| May 28  | Closed for Memorial Day   |
| June 6  | Agenda deadline   |
| June 12 | Regular monthly meeting of the Coal City Public Library District at 6:30 p.m. |

**ADJOURNMENT**

Motion by Cindy Starks and seconded by Ruth Tomlinson to:

**Adjourn the meeting**

Motion carried by a roll call vote.

Ayes: Kuriger, Starks, Tomlinson, Ames, Phillips

Nays: None

Absent: Marketti, DeAngelo

Abstain: None

Meeting was adjourned at 8:11 p.m.

Signature: \_\_\_\_\_ June 12, 2012

Jill Ames, Secretary