

Coal City Public Library District
Regular Board Meeting
March 13, 2012

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 PM.

CORRECTION TO THE AGENDA

The Closed Session in new business was changed with board approval from an information item to an action item.

ROLL CALL

Recording Secretary called the roll.

Trustees present

Lois Phillips

Jill Ames

Cindy Starks

Dianne Marketti

Ruth Tomlinson

Karla Kuriger

Trustees Absent

Nancy DeAngelo

Staff present

Jolene Franciskovich, Director

Leah Bill, Assistant Director

Sherri Balegno, Recording Secretary

Irene Shepkowski, Head of the Reference Department

Others present

None

CONSENT AGENDA

1. February 14, 2012 Regular Board Meeting Minutes (action item)
2. February 28, Special Board Minutes (action item)
3. Action of Bills (action item)
4. Employee Handbook (action item)
5. Board of Trustee Policy (action item)
6. Bylaws (action item)

Motion by Cindy Starks and seconded by Dianne Marketti to:

Accept Consent Agenda items one, two, three, four, five and six

Motion carried by roll call vote.

Ayes: Marketti, Starks, Tomlinson, Ames, Kuriger, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

CORRESPONDENCE

A notification letter was received from the Illinois Secretary of State awarding the library a Live & Learn Construction grant to be applied toward the Irving Street renovation project.

Secretary Jill Ames stated a book was donated in memory of Ron Shain by the staff.

Reference Department accepted a monetary donation by Mr. Larry Shear of Pittsville, WI.

PUBLIC COMMENT

None

TREASURER'S REPORT

Treasurer Cindy Starks presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Director Jolene Franciskovich submitted the director's report, which included the statistics for February (attached). The director reported that the LACONI (Library Administrators Conference of Northern Illinois) trustee dinner is in April. Trustees should notify her if they are interested in attending. Irene Shepkowski, Head of the Reference Department, gave a report.

STANDING COMMITTEE REPORT

Building and Grounds

Dianne Marketti went over the 70 N. Irving Street renovation plans with the trustees. A permit application and design were submitted to the village and discussed on March 5. She feels that the plans will be well received at the March 19th Village Planning and Zoning Committee public hearing. Marketti told the trustees that maintenance has begun painting the teen department walls.

No committee meeting was scheduled.

Policy

Next committee meeting is scheduled for April 9, 2012 at 6:30 p.m.

AD HOC COMMITTEE REPORT

25th District Celebration Committee

Chairman Cindy Starks reported on updates for the 25th District Anniversary Celebration. She stated that it is all progressing and coming together nicely and that the committee received several donations from local businesses. Starks handed out the agenda for the celebration.

The next committee meeting is scheduled for March 22, 2012 at 6:30 p.m.

NEW BUSINESS

Open Meetings Act Training

The trustees received instructions on how to login and complete required computer based training for the Open Meetings Act.

Library Trivia

The trustees continue to enjoy Library Trivia, a great learning experience about the library history.

National Library Week

The board discussed National Library Week.

Closed Session

Motion by Cindy Starks and seconded by Karla Kuriger to

**Enter into Closed Session to discuss ILCS 120/2 the Annual
Director's Evaluation**

Motion carried by roll call vote.

Ayes: Starks, Tomlinson, Ames, Kuriger, Marketti, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

Enter closed session at 7:41 p.m.

Returned to open session at 8:02 p.m.

Motion by Cindy Starks and seconded by Dianne Marketti to

Accept the Library Director's evaluation

Motion carried by roll call vote.

Ayes: Starks, Tomlinson, Ames, Kuriger, Marketti, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

ANNOUNCEMENT

March 30 20th Anniversary New Building Celebration

April 4 Trustee agenda deadline

April 6&7 Closed for Easter

April 10 Regular monthly meeting of the Coal City Public Library District at
6:30 p.m.

April 14 25th District Celebration

ADJOURNMENT

Motion by Cindy Starks and seconded by Karla Kuriger to:

Adjourn the meeting

Motion carried by a roll call vote.

Ayes: Ames, Kuriger, Marketti, Starks, Tomlinson, Phillips

Nays: None

Absent: DeAngelo

Abstain: None

Meeting was adjourned at 8:06 p.m.

Signature: _____ April 10, 2012

Jill Ames, Secretary